

Insurance Service Officer Amana Healthcare Abu Dhabi

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Company: Mubadala Health

Location: abu dhabi

Category: other-general

Insurance Service Officer Amana Healthcare Abu Dhabi Insurance Service Officer Amana Healthcare Abu Dhabi Responsibilities of Insurance Service Officer

- Ensure high accuracy in claims processes for insurance and corporate review, adhering to contractual agreements for efficient reimbursement.
- Provide customer service support for insurance verification, eligibility, and pre-authorization.
- Accurately liaise with staff to ensure timely entry of insurance information and benefits.
- Verify claims compliance with billing guidelines.
- Communicate insurance guidelines and procedures to front-line staff.
- Support other departments and payers in tracking payments.
- Maintain proper records and files for claims correspondence with insurance and private or corporate businesses.
- Contribute to developing insurance guidelines, frameworks, and processes within MH.

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