

## Interior Site Supervisor

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Company: Go-To Outsourcing

Location: Dubai

Category: healthcare-practitioners-and-technical

### Position: Interior Site Supervisor

**Location:** Dubai, UAE

**Contract Duration:** 12 months

**Company:** Leading Energy Group in Dubai

### Job Description:

As an Interior Site Supervisor, you will play a crucial role in overseeing the on-site implementation and execution of interior design elements for a major Smart Design project undertaken by a leading Energy Group in Dubai. You will work closely with contractors, subcontractors, and design teams to ensure that interior installations meet quality standards, project specifications, and timelines.

### Key Responsibilities:

**On-Site Supervision:** Provide on-site supervision and coordination of interior construction activities, ensuring adherence to design drawings, specifications, and quality standards

**Quality Control:** Conduct regular inspections and quality checks to verify the accuracy, completeness, and quality of interior installations, finishes, and materials

**Schedule Management:** Monitor and manage the progress of interior work activities, identifying potential delays, obstacles, or conflicts, and implementing corrective measures to ensure project timelines are met

**Resource Allocation:** Coordinate with contractors, subcontractors, and suppliers to allocate resources effectively, including manpower, materials, and equipment, to optimize productivity and efficiency

**Safety Compliance:** Enforce strict adherence to health, safety, and environmental regulations on the construction site, implementing safety measures and protocols to mitigate risks and hazards

**Issue Resolution:** Address any on-site issues, conflicts, or discrepancies promptly, collaborating with project teams and stakeholders to identify solutions and facilitate resolution

**Documentation:** Maintain accurate records of site activities, progress reports, and as-built documentation, ensuring documentation is updated and accessible to relevant parties as required

**Client Communication:** Act as a primary point of contact for client representatives and stakeholders, providing regular updates on site progress, addressing client concerns, and seeking feedback to ensure client satisfaction

### **Qualifications and Skills:**

Diploma or Bachelor's degree in Interior Design, Architecture, Civil Engineering, or related field

Proven experience in site supervision or construction management, preferably in interior fit-out projects within the commercial or corporate sector

Strong knowledge of construction methods, materials, and techniques related to interior

installations

Familiarity with building codes, regulations, and safety standards applicable to construction sites in the UAE

Excellent communication, leadership, and problem-solving skills

Ability to work effectively under pressure, multitask, and prioritize tasks in a dynamic construction environment

Proficiency in Microsoft Office applications and project management software

Fluency in English; proficiency in Arabic is advantageous

Valid UAE driving license

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