

Intern - Purchase & Procurement

[Apply Now](#)

Company: TotalEnergies

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

Profil du candidat

Knowledge:

- Experienced in data applications : SAP Knowledge – an added advantage
- Any project that reflects certain know-how on the role would be an added advantage.

Skills:

- Strong computer skills (Word, Excel, Outlook, PowerPoint)
- Strong interpersonal and communication skills
- Proficiency in English or other languages is an add-on
- Creative, self-motivated, organized, ability to plan and independently carrying out the job
- Results Oriented

Experience:

- Minimum one year in purchasing function however not essential

Education:

- Graduate in Economics/Accounting/Mathematics/Statistics or a quantitative business science preferred. Master's degree in supply chain management is a plus.

Activités

- Audit current due diligence database, identify gaps and close gaps identified for suppliers under indirect and capex.
- Establish and utilize best methods (statistical model & software tools).
- Collect and analyze third parties information and identify potential red flags.

Work with N+1 and compliance team to set up mitigation measures.

·Post-diligence monitoring of contractual relationships and shareholding structures.
risk analysis.

Prepare and update monthly report of supplier performance & due diligence status in line with purchase plan.

Maintain good relations with all suppliers / internal customers

·Supplier data base management, re-evaluation of supplier's management with user departments and internal customer satisfaction management.

ACCOUNTABILITIES

·Ensure adherence to compliance processes and guidelines specific to position's roles and responsibilities

·To understand and adherence to the current regulatory requirements applicable to the areas of responsibilities.

·Reporting of near misses, incidents, hazards & injuries to line Manager within the time frame as required by QHSE policy and Manuals.

·Strict adherence and compliance towards Group HSE Charter & MAESTRO requirement and affiliate's HSEQ Policy, Procedures & specific rules & regulations applicable to the area of activity always.

·Participate in the safety risk assessment, health risk assessment, planned general inspections, loss control tours and other kind of audits as per the TEMME QHSE & Energy Management requirements.

·Participate in the investigation and analysis of incidents as and when required.

·Strict adherence to QHSE requirements with full authority to stop any operation for safety reasons.

·Ensure full adherence to the company's compliance program, its policies and procedures including economic sanctions and export control in all professional activities.

·Promptly notify the compliance officer/economic sanctions referent of any instances of noncompliance or violations of economic sanctions or export control that comes to my attention.

Contexte et environnement

Context:

·The position is an important link between company compliance program and ensuring

commitment of third party suppliers.

Internal:

·Interaction with managers & supervisors from other departments in Dubai Office.

External:

·External Interactions with suppliers.

[Apply Now](#)

Cross References and Citations:

1. Intern - Purchase & Procurement [UsajobscentralJobs United Arab Emirates](#)

[Usajobscentral](#)

2. Intern - Purchase & Procurement [DatascientistjobsJobs United Arab Emirates](#)

[Datascientistjobs](#)

3. Intern - Purchase & Procurement [Londonjobscareer Jobs United Arab Emirates](#)

[Londonjobscareer](#)

4. Intern - Purchase & Procurement [Searchnzjobs Jobs United Arab Emirates](#)

[Searchnzjobs](#)

5. Intern - Purchase & Procurement [SocialworkjobsJobs United Arab Emirates](#)

[Socialworkjobs](#)

6. Intern - Purchase & Procurement [Philippinesjobs Jobs United Arab Emirates](#)

[Philippinesjobs](#)

7. Intern - Purchase & Procurement [HrjobsJobs United Arab Emirates](#) [Hrjobs](#)

8. Intern - Purchase & Procurement [Statisticsjobs Jobs United Arab Emirates](#)

[Statisticsjobs](#)

9. Intern - Purchase & Procurement [ArchaeologyjobsJobs United Arab Emirates](#)

[Archaeologyjobs](#)

10. Intern - Purchase & Procurement [EmployemenowJobs United Arab Emirates](#)

[Employemenow](#)

11. Intern - Purchase & Procurement [DublinjobsJobs United Arab Emirates](#) [Dublinjobs](#)

12. Intern - Purchase & Procurement [Argentinajobs](#) [Jobs United Arab Emirates](#)
[Argentinajobs](#) ↗
13. Intern - Purchase & Procurement [Melbournejobs](#) [Jobs United Arab Emirates](#)
[Melbournejobs](#) ↗
14. Intern - Purchase & Procurement [Attorneyjobs](#) [Jobs United Arab Emirates](#)
[Attorneyjobs](#) ↗
15. Intern - Purchase & Procurement [Canadajobscareer](#) [Jobs United Arab Emirates](#)
[Canadajobscareer](#) ↗
16. Intern - Purchase & Procurement [Veteranjobs](#) [Jobs United Arab Emirates](#)
[Veteranjobs](#) ↗
17. Intern - Purchase & Procurement [Denverjobs](#) [Jobs United Arab Emirates](#) [Denverjobs](#) ↗
18. Intern - Purchase & Procurement [Luxembourgjobs](#) [Jobs United Arab Emirates](#)
[Luxembourgjobs](#) ↗
19. Intern - purchase & procurement [Jobs United arab emirates](#) ↗
20. AMP Version of Intern - purchase & procurement ↗
21. Intern - purchase & procurement [United arab emirates Jobs](#) ↗
22. Intern - purchase & procurement [Jobs United arab emirates](#) ↗
23. Intern - purchase & procurement [Job Search](#) ↗
24. Intern - purchase & procurement [Search](#) ↗
25. Intern - purchase & procurement [Find Jobs](#) ↗

Source: <https://ae.expertini.com/jobs/job/intern-purchase-procurement-united-arab-emirates-totalenergies-5c2bce06fe/>

Generated on: 2024-04-27 by [Expertini.Com](#)