

# United Arab Emirates Jobs Expertini®

## Internal Auditor

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Company: Affiniax Partners

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

As an Internal Auditor, you will be responsible for conducting internal audits and providing assurance services to clients on behalf of the accounting firm. You will assess the effectiveness of internal controls, risk management processes, and compliance with policies and procedures across various industries and organizations. Your role is critical in helping clients achieve their objectives, mitigate risks, and enhance governance and control environments.

### Key Responsibilities:

#### 1. Conduct External Assignment Audits:

Plan, execute, and manage external assignment engagements, including internal audits, compliance audits, and other assurance services, for clients across different industries.

Assess the design and operating effectiveness of internal controls, processes, and procedures to identify control weaknesses, operational inefficiencies, and areas for improvement.

Perform audit procedures, including interviews, walkthroughs, and testing, to gather audit evidence and assess compliance with regulatory requirements, industry standards, and best practices.

#### 2. Risk Assessment and Audit Planning:

Participate in risk assessment activities to identify key risks, assess their impact on client objectives, and prioritize audit engagements accordingly.

Develop comprehensive audit plans, programs, and testing procedures tailored to the specific risks and objectives of each client engagement.

Coordinate with client management and stakeholders to understand business processes, objectives, and concerns, ensuring alignment with audit objectives and scope.

### 3. Compliance Audits and Other Assurance Services:

Conduct compliance audits to evaluate adherence to laws, regulations, contractual agreements, and internal policies governing client activities.

Provide other assurance services, such as agreed-upon procedures engagements, operational audits, and special investigations, based on client needs and engagement scope.

### 4. Reporting and Communication:

Prepare clear and concise audit reports, memoranda, and presentations summarizing audit findings, conclusions, and recommendations for client management and stakeholders.

Communicate audit results and observations to client management, facilitating discussions on corrective actions, risk mitigation strategies, and process enhancements.

### 5. Client Relationship Management:

Establish and maintain professional relationships with client personnel, demonstrating integrity, objectivity, and professionalism in all interactions.

Serve as a trusted advisor to clients, offering insights and recommendations to improve internal controls, risk management processes, and governance practices.

### 6. Continuous Learning and Development:

Stay informed about emerging trends, best practices, and regulatory developments related to internal auditing, risk management, and assurance services.

Participate in training, seminars, and professional development activities to enhance technical skills, industry knowledge, and audit proficiency.

#### Qualifications:

Relevant professional certification (e.g., CIA, CISA, CPA) preferred.

Moderate to significant experience (typically 3-5+ years) in internal auditing, risk management, or related assurance functions, preferably with experience in external client-facing roles.

Strong understanding of internal control frameworks (e.g., COSO) and audit methodologies.

Proficiency in data analysis, audit software tools, and Microsoft Office suite (Excel, Word, PowerPoint).

Excellent analytical, problem-solving, and critical thinking skills.

Effective communication and interpersonal skills, with the ability to interact confidently with clients and stakeholders at all levels.

Ability to work independently, manage multiple engagements simultaneously, and meet deadlines in a dynamic client service environment.

Commitment to upholding professional ethics, integrity, and confidentiality in all aspects of work.

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