

United Arab Emirates Jobs Expertini®

Internal Recruiter (Temp) – Arabic Speaking

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Company: Inspire Selection

Location: Dubai

Category: office-and-administrative-support

Internal Recruiter (Temp) – Arabic Speaking Jobs in Dubai, UAE by Inspire Selection | ArabJobs.com Internal Recruiter (Temp) – Arabic Speaking Inspire Selection - Dubai, UAE Posted In 1/9/2013 Apply For Job Applicants 22 Views 5566 Job Description Internal Recruiter (Temp) - Arabic speaking up to AED 15,000 Our client is looking for a temporary Arabic speaking Internal Recruiter to join their team to cover maternity leave. This is an exciting opportunity for someone to gain valuable MNC HR experience with a leading company. Candidates with experience recruiting Regional roles within the financial services industry would be preferred. Responsibilities include:

- Facilitating the recruitment process, placing adverts on job boards and social media
- Screening a high volume of CV's, shortlisting and conducting 1st round interviews
- Liaising with Recruitment Agencies
- Liaising with line managers, booking interviews for candidates
- Creating reports on recruitment status
- Generate high quality candidates through networking and headhunting

General recruitment support for the Recruitment Team

Job Category Human Resources Job Requirements Experience Min: 3 Years Career Level Senior Job Type Full Time Vacancies 4 Open Positions Salary Negotiable Gender Any Degree Level Bachelor's degree Faculty / Institute Any Major Any Age Any Nationality Any Residence Location Any Languages Any Own a Car Any Have Driving License Any Job Skills

- Candidates must be able to hit the ground running and have a minimum of 3 years recruitment experience
- You must be able to provide innovative solutions to recruitment problems
- You will be enthusiastic, hard working and have excellent communication skills
- You will be confident to liaise with all levels of staff
- You must have UAE experience, ideally working within a MNC
- Candidates who are immediately available are

preferred• Only candidates currently present in the UAE will be consideredAbout The CompanyInspire Selection employs highly knowledgeable, professional consultants who are experts in connecting the right people with the right opportunities.Our reputation has been built upon our honesty, integrity and our ability to source candidates of the highest calibre right across our specialist sectors. As a result, we are recruitment partners to a wide spectrum of organisations - from leading blue chip companies to smaller, local businesses.We recruit typical 'head office' roles. Sectors we cover include HR, Admin, Banking, IT, Finance & Accounting, Legal, Sales & Marketing.Our client base is primarily in the UAE, but we also cater for other countries in the Middle East region. Company Industry Recruitment AgenciesApply For JobOr share with friendsShare this job to: Similar Jobs #J-18808-Ljbffr

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