

Inventory Controller Jobs In Sharjah | THE TEAM BUILDERS

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About the job

Our client is a leading restaurant group in Dubai.

Responsibilities:

Oversee inventory and supply chain management according to company guidelines

Perform critical inventory tasks to ensure the correct amount of items are in stock

Maintain updated and accurate records of inventory, including transfers and cycle counts

Review documentation and monitor product codes to search for discrepancies;

troubleshoot quantity discrepancies between stock and records

Develop and implement improvements to existing operational procedures in order to maximize efficiency and cut operations costs

Respond to sales inquiries and purchase orders; collect and analyze data to determine appropriate order quantities; process orders for shipment

Review operations schedules and production requirements to ensure timely order fulfillment

Track rates of accuracy, purchase and return as well as defective items to inform quality control decisions

Prepare, generate, and file financial inventory reports; review reports monthly with management

Nurture positive relationships with suppliers and provide customer service as needed

What we are looking for?

Diploma or Bachelors degree in relevant field

Minimum of 1-2yrs year of related experience in warehousing, or logistics within the food and beverage sector in the UAE

Proficient with computers and other standard office technology

Familiarity with Oracle NetSuite

Superior organizational and communication skills

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