

United Arab Emirates Jobs Expertini®

Inventory Executive (Fashion brands)

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Company: TIME's group

Location: , , United Arab Emirates

Category: other-general

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics) Established in the 1930s as a trading business, Al-Futtaim today is one of the most diversified and progressive, privately held regional businesses headquartered in Dubai, United Arab Emirates. Structured into five operating divisions; automotive, financial services, real estate, health, retail including M&S brand; employing more than 33,000 employees across more than 20 countries in the Middle East, Asia and Africa, we partner with over 200 of the world's most admired and innovative brands. Al-Futtaim's entrepreneurship and relentless customer focus enables the organization to continue to grow and expand; responding to the changing needs of our customers within the societies in which we operate. By upholding our values of respect, excellence, collaboration, integrity; Al-Futtaim continues to enrich the lives and aspirations of our customers each and every day. For more information visit: www.alfuttaim.com

About the Role The responsibilities of the inventory analyst include managing inventory items, controlling day-to-day inventory operations, and make sure that the organization purchases enough goods or materials to satisfy customer.

Responsibilities Prepare daily, weekly, monthly, and annual summaries related to inventory accuracy. coordinate with warehouse team on planning and scheduling pickups and distribution of inventory items to the store. Maintains records regarding inventory control, intake and sales. Updating and maintaining inventory system. perform regular inventory counts and verify the numbers against shipping and receiving logs. Prepare balance sheet reconciliation for inventory account and analysis. Assist with creating and implementing SOPs for receiving, purchasing, and inventory processes. Maintain proper filing and documentation of the Inventory Dept. Other ad hoc

duties. Requirements Bachelor's degree in supply chain management, business administration, marketing, or a related field. 1-3 years' experience in an inventory management or supply chain-based role. Demonstrated knowledge of SAP ERP Systems. Proficient in Microsoft Office. High level of attention to detail. Ability to multi-task and meet deadlines. Excellent written, verbal and organizational skills. Demonstrates logical analysis and problem solving skills. Only candidates who qualify will be contacted. Company information Registration No. 1288689-P Your application will include the following questions: Which of the following statements best describes your right to work in Malaysia? What's your expected monthly basic salary? Do you have experience with inventory management? Report this job advert Don't provide your bank or credit card details when applying for jobs. Researching careers? Find all the information and tips you need on career advice.

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