

# United Arab Emirates Jobs Expertini®

## Inventory & Stock Management Executive

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Company: TIME's group

Location: united arab emirates

Category: other-general

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics) Established in the 1930s as a trading business, Al-Futtaim Group today is one of the most diversified and progressive, privately held regional businesses headquartered in Dubai, United Arab Emirates. Structured into five operating divisions; automotive, financial services, real estate, retail and healthcare; employing more than 35,000 employees across more than 20 countries in the Middle East, Asia and Africa, Al-Futtaim Group partners with over 200 of the world's most admired and innovative brands. Al-Futtaim Group's entrepreneurship and relentless customer focus enables the organisation to continue to grow and expand; responding to the changing needs of our customers within the societies in which we operate. By upholding our values of respect, excellence, collaboration and integrity; Al-Futtaim Group continues to enrich the lives and aspirations of our customers each and every day. This position requires the individual to develop work processes & strategies to improve the inventory and stock controls efficiencies while improving service levels and reducing inventory shrinkage. Ensure that ITX and SAP stocks situations, processes alignment and integrity are maintained in line with Inditex & Al-Futtaim SOP. Provide support and assume responsibility for the functional and financial control of the department. Ensure that all merchandise belonging to the Group is systemized and that all systemized inventory is physically available. WHAT YOU WILL DO 1. Process and Controls Daily Sales, Movement and purchase files Inditex Files Uploading and Integrity Support and reinforce the department processes. Identify and communicate sales files and movements mapping errors. Implement effective controls for the whole department. The controls must be checked and revised, if

necessary, on a yearly basis.

2. Maintain Inventory Integrity Work with all the stakeholders (Logistics Teams, Operations team etc.) to manage inventory and minimize stock losses. Make sure that the stock count is performed within standards. Investigate and recommend corrective actions when inventory integrity issues occur.

3. Logistics & Local Warehouse SOP Compliance Ensure stock movements, stocks transfer, returns stocks and local warehouses storage adheres to SOP. Ensure SOP are followed, reinforced and inconsistencies addressed.

4. SAP Stock Alignment Generate and compare inventory results. Support on any investigation related to stocks variance. Ensure any adjustment and corrections are replicated in SAP. Update on new movements or related SAP mapping to IT. Ensure accuracy in movements replication against ITX System. Monitor, analyze and report any Negative Stock SAP and SGE.

5. Auditor Support Generate and analyze stock and inventory variances reports upon request. Evaluate and process necessary movements which are disabled / restricted in the stores to reflect physical stocks situation. Ensure that business regular reports are generated, and corresponding actions taken. Support and advice on auditor's reports. Ensure actions timelines are accomplished. Organize regular meetings with the business, commercial, operations and logistics teams to ensure that action plans and inconsistencies are addressed. Schedule regular store visits to ensure that processes are followed and new technologies are practiced. Support Store inventories preparations and processes.

Weekly Store KPI Report  
Closing stock Report  
Inventory Schedules & Preparations Report  
Losses & Action Plans impact overview Report  
Negative stock adjustments Report  
Stocks Movements: Uniforms, TBS, deliveries confirmation and variances Report

WHAT EQUIPS YOU FOR THE ROLE  
Minimally 2 years of relevant experience. Experience managing a fast-paced retail operation. Passion for people and processes. Knowledge and experience in organizational effectiveness and operations management. Strong organizational and time management skills. Goal oriented and proactive. Ability to handle pressure and react quickly to situations. Uses initiative to make timely decisions in challenging conditions and circumstances. Ability to work autonomously and as part of a team. Critical thinking and problem-solving skills.

Company information  
Registration No. 1288689-P Your application will include the following questions: Which of the following statements best describes your right to work in Malaysia? What's your expected monthly basic salary? How many years' experience do you have in supply chain management (SCM)?

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