

Investor Relations Manager

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Company: Hays

Location: abu dhabi

Category: other-general

Develop and maintain relationships with institutional and individual investors. Serve as the primary point of contact for investor inquiries and requests. Prepare and deliver compelling investor presentations, earnings calls, and press releases. Ensure timely and accurate dissemination of financial information and corporate updates. Dealing with DFM, ADX, or any other regulatory bodies

Strategic Planning: Collaborate with executive leadership to develop and execute the investor relations strategy. Participate in the development of the company's messaging and positioning for investors. Monitor industry trends and peer company performance to provide insights to senior management. Analyse financial results, key performance indicators, and market trends to assess the company's performance. Prepare financial reports, investor presentations, and other materials for investor meetings and conferences. Assist in forecasting and budgeting processes to support investor relations activities.

Regulatory Compliance: Ensure compliance with all relevant securities laws, regulations, and reporting requirements. Stay up to date on changes in regulatory requirements affecting investor relations.

Shareholder Engagement: Manage the company's shareholder registry and maintain accurate records. Organize and coordinate annual shareholder meetings and proxy solicitation efforts. Monitor and address shareholder concerns and feedback effectively.

Experience Needed: Bachelor's degree in finance, Business, or a related field (master's degree preferred). Minimum of 7 years of experience in investor relations, financial analysis, or corporate finance. Excellent communication and presentation skills, both written and verbal. Proven track record of building and maintaining relationships with investors and analysts. Ability to work effectively in a fast-paced and

dynamic environment. Proficiency in financial software and investor relations tools.

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