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#### Jr Accountant

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The job posting is outdated and position may be filled Analyze financial information and prepare balance sheets. Coordinate with management and staff to prepare budgets. Ensure compliance with organizational guidelines and procedures, and federal and state regulations. Resolve account payable and receivable issues or queries. Accurately perform daily reconciliations of cash, check and credit card transactions, and tally and file invoices. Comply with Generally Accepted Accounting Principles (GAAP) for financial statements. Assist in financial and tax audits, and general ledger preparation. Prepare income tax returns and corporate reporting requirements. Develop monthly financial statements that include cash flow, profit and loss statements, and balance sheets. Disclaimer: Drjobs.aeis only a platform that connects job seekers and employers. Applicants are advised to conduct their own independent research into the credentials of the prospective employer. We always make certain that our clients do not endorse any request for money payments, thus we advise against sharing any personal or bank-related information with any third party. If you suspect fraud or malpractice, please contact us via contact us page. Our goal is to make hiring as easy as possible. We find the right talent for every company, ensuring that each candidate finds a job they enjoy. Dr.Job FZ LLC provides 360-degree Alpowered recruiting and job search solutions. If you are looking for a job and haven't found your chance yet, you can upload your profile on our website and find thousands of opportunities globally!Our platform gives you the flexibility you need to thrive in today's market by allowing you to apply for all different kinds of jobs, whether they are full- or parttime, remote or on-site.

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