

Kids Club Coordinator

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Company: Hotel Chadstone Melbourne MGallery

Location: dubai

Category: other-general

The Kid's Club Coordinator shall be responsible for the safe, fun and memorable experience the guests and members receive in the Kid's Club and activities operations. This must be creative, dynamic person to ensure all of the operations are geared toward guest enjoyment and excitement. Promoting healthy, fun activities for the children of the resort guests and members. Scheduling and rotation to ensure activities and events start on time and last the duration. To ensure that all Child Care procedures are in place and the area related to children activities is as per standard requirements. To ensure children are logged in and out of the area with due care and concern. To perform and record regular, structured checks on all areas of the club facilities as outlined by the Line Manager. To oversee all areas relating to children's activities and supervision. To devise a range of activities for all ages and abilities Supervise children in such a manner to ensure maximum safety at all times and control of all children during supervised activity/play sessions To set-up, promote & operate children's birthday parties to achieve department children's activity budgets through the active promotion of revenue generating activities Responsible for member and guest retention by creating a memorable experience for the children and parents. Make decisions at the guest contact point to delight the guest without forgoing safety. To keep all equipment clean, tidy and well maintained including proper and secure storage. To report any damaged or missing items in rooms to the Kid's Club Supervisor for action and follow up. To hand over all Lost and Found Items with full detailed information to the Recreation Supervisor and Housekeeping in line with the hotel policy. To attend to guests requests courteously and promptly in the course of duty. To ensure that all guests enjoy their stay being offered the

finest personal service. To escort the guests rather than pointing out directions. To respect the privacy of the guests using the pool and beach facilities and the confidentiality of information.

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