

# United Arab Emirates Jobs Expertini®

**Lodging Logistics/Water Delivery Tech \*\*\* UAE \*\*\*\***

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Company: IAP Worldwide Services, Inc

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

**Must be a U.S. Citizen \*\*\* ONCONUS \*\*\*UAE**

As the **Lodging Logistics/Water Delivery Tech**, you will support logistics services inclusive of water supply, lodging furniture moves, lodging personnel logistics (reservations) and in-processing/out-processing of personnel housed at ADAB.

For logistics support of water, you are responsible for receipt and delivery of water pallets, managing inventory levels, and providing ready-to-order document for re-stocking requirements.

In support of lodging furniture, you are responsible for storage, ordering, inventory, assembly & breakdown, installation, and removal & delivery of lodging furniture. Lodging furniture includes bed frames, refrigerators, dehumidifiers, nightstands, wall lockers and other related lodging furniture.

Other duties may be assigned inclusive of assisting with other lodging duties inclusive of reservations, in-processing, out-processing of personnel lodged at ADAB. Other duties will also include placing work orders upon customer request for lodging facilities.

## **ESSENTIAL JOB FUNCTIONS:**

Store, inventory, order, assemble, breakdown, remove, deliver, and install furniture, refrigerators, dehumidifiers, beds and other lodging related items in lodging rooms with no more than two (2) discrepancies per month.

Maintain full inventory of lodging items in the storage facilities in an orderly manner with a system in place to account for all items with no more than two (2) discrepancies per month.

Provide Water Delivery Services between the hours of 0700-1800 Monday through Saturday as needed.

Responsible for delivery of water; responding to individual delivery requests; managing inventory levels; and providing a ready-to-order document to the Government for restocking requirements. You shall manage the water within the Class I storage area.

The estimated amount of water delivered to the base is approximately (96 pallets) per week. You shall deliver approximately 15-20 pallets per day to designated drop points.

Meet delivery trucks at the front gate, and provide a USN Monitor of LNs/OCNs for the water delivery vehicles to one of the 3 water storage areas to ensure the water delivery contractor is fully escorted at all times. You will ensure the delivery trucks are fully escorted off the base after each water delivery has been completed. No escorting discrepancies allowed per month.

Rotate the water pallets using the first in/first out method after each water delivery.

Verify that no damage has occurred during delivery and after each pallet has been downloaded.

Check that the shrink wrap integrity has been maintained for future pallet deliveries and sanitation.

Remove one (1) bottle of water from each pallet and clearly mark it with the pallet number. You will then take each marked bottle of water and store them in the marked container for pickup by 380 ECES Bio Environmental to test the water. You shall contact

380 ECES Bio Environmental for water to be tested. You shall ensure all pallet and water bottles are marked with No discrepancies are allowed per month.

You shall receive a confirmation from 380 ECES Bio Environmental that the water is suitable for consumption before it can be distributed and rotated into stock. The historical turnaround time for test results is 48-72 hours.

Monitor and respond to emails or phone calls from requestors asking for pickup or delivery of water pallets for all the facilities at ADAB. Deliver water to / pickup water from each requested location within 24 hours after initial customer notification/request. Perform service with no more than two (2) late deliveries or pickups each month.

Responsible for general cleanliness and trash removal, (cardboard, shrink wrap, etc.) from water delivery points to the appropriate dumpster. Collect empty water pallets and return to the vendor at the water storage areas daily.

#### **EDUCATION & EXPERIENCE:**

High School diploma or equivalent.

6K and 10K Forklift and 6K Boom lift experience.

Previous military experience operating heavy equipment.

Must have intermediate level skillset in computer functions including Microsoft Outlook, Word, Excel, Access, and PowerPoint.

#### **MANDATORY REQUIREMENTS:**

Possess a valid U.S. Passport.

Must be able to meet all current USCENCOM Deployment Policy Requirements, including vaccination for COVID-19 as outlined in Paragraph 1.A. of the USCENCOM JAN 22 MOD SIXTEEN TO USCENCOM INDIVIDUAL AND INDIVIDUAL-UNIT DEPLOYMENT POLICY.

Able to obtain and maintain a valid Residency Visa for the U.A.E.

Active Secret Clearance.

Must be able to work in extreme environmental conditions including dust and high temperatures.

Must be knowledgeable at an intermediate level in Microsoft products inclusive of Microsoft Word, Microsoft Excel, and Microsoft PowerPoint.

Valid US Driver's License.

Must be able to obtain a valid ADAB military driver's license and appropriate licensure for all vehicles they will operate to include a 10K all-terrain forklift and flatbed truck.

**SECURITY CLEARANCE:** Must have and maintain an U.S. DoD Secret Clearance.

### **Intrepid Global Solutions, LLC.**

Intrepid Global Solutions, LLC. (IGS), is a leading provider of global-scale logistics, facilities management, and advanced professional and technical services. IGS provides a broad spectrum of services and solutions to U.S. and international government agencies, and organizations. As a world-class leader in providing seasoned program management, IGS leverages and integrates its capabilities to provide safe, innovative, and reliable solutions to meet customers' diverse and complex challenges.

**Intrepid Global Solutions, LLC. (“IGS” and/or “Company”) and its affiliates, including but not limited to IAP World Services, Inc., and subsidiaries is an EOE, including disability/vets.**

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

Required Skills

Required Experience

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