

MIS Executive Jobs In Dubai | Sobha Realty

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Company: Sobha Realty

Location: dubai

Category: other-general

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About the job

Sobha Realty is a leading real estate company in the UAE, dedicated to providing exceptional services to clients looking to buy, sell or invest in properties. We are currently seeking an experienced MIS Executive to join our team. As an MIS Executive, you will be responsible for ensuring the smooth functioning of the company's management information system, including managing data, creating reports, and analyzing data to identify areas for improvement and growth.

Requirements

Degree in Computer Science or related field

Minimum 5 years of experience in a similar role

Strong analytical skills with the ability to interpret complex data

Excellent attention to detail and accuracy

Ability to work well under pressure and meet deadlines

Strong communication and interpersonal skills

Experience working with database software and Microsoft Office tools—including Word, Excel, Access, and PowerPoint—is essential.

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