United Arab Emirates Jobs Expertini®

Nurse

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Company: Hotel Chadstone Melbourne MGallery

Location: dubai

Category: other-general

Maintain the Clinic according to Dubai Health Authority and Dubai Municipality requirements. Renew the clinic license in cooperation with the Government in Charge. Record and update all information regarding Heartist illness and keeping the concerned Heads of Department and/or Supervisor informed as well as the T&C Department highlighting trends or reoccurrences where necessary. Prepare and maintain for each Heartist a medical file. To maintain a register of employment injuries in which any workplace accident or occupational disease sustained or contracted, shall be entered. Prepares all claim forms for medical reimbursements relating to illness or work accident while adhering to all policies and procedures. Ensure proper requisitioning and control of all pharmaceutical supplies. To assist all sick Heartists by guiding them to the appropriate Clinic. Ensure there are sufficient first aid boxes in the hotel and accommodation and that they are property maintained and refilled by the Security Department. Liaise with the L&D Manager in the implementation of all programs relating to First Aid and Hygiene. Enroll all new joiners in the insurance coverage and Group Life Personal Accident policy from their first joining day. Provides basic patient care and treatments Administer emergency treatment for injuries/illnesses; arrange medical care if necessary. Inform employer and employees of employee health problems (infectious disease outbreak) to minimize or eliminate potential illness risks. Liase with the typing center to get the OHC, medical & Emirate ID typing ready. Accompany the Newjoiners and active Heartists for medical tests for OHC, new & renewal visa. To participate in organizing an nd implementationsocial for all kibd Heartists events.

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