United Arab Emirates Jobs Expertini®

Office Executive Jobs in Dubai | ACCOR Careers 2022

Apply Now

Company: ACCOR Location: dubai Category: other-general

1- Office Executive

Job: Full Time

Location: Dubai, UAE

Description:

The office Executive will provide support and secretarial duties to the Dubai Regional Team.

Job Responsibilities:

Receive and screen incoming calls for all departments and ensure that all important messages are properly disseminated

Receive and entertain company guest, visitors, clients and others

Maintain the cleanliness of the reception, pantry and washrooms

Make sure contracts are up to date and assess the quality of service given by vendors

#J-18808-Ljbffr

Apply Now

Cross References and Citations:

1. Office Executive Jobs in Dubai | ACCOR Careers 2022 Radiologistjobs Jobs dubai Radiologistjobs /

2. Office Executive Jobs in Dubai | ACCOR Careers 2022 BuenosairesjobsJobs dubai Buenosairesjobs /

3. Office Executive Jobs in Dubai | ACCOR Careers 2022 Switzerlandjobs Jobs dubai Switzerlandjobs *∧*

4. Office Executive Jobs in Dubai | ACCOR Careers 2022 Physicsjobs Jobs dubai Physicsjobs *↗*

5. Office Executive Jobs in Dubai | ACCOR Careers 2022 Usajobscareer Jobs dubai Usajobscareer *∧*

6. Office Executive Jobs in Dubai | ACCOR Careers 2022 RepairjobsJobs dubai Repairjobs

7. Office Executive Jobs in Dubai | ACCOR Careers 2022 Amsterdamjobs Jobs dubai Amsterdamjobs

8. Office Executive Jobs in Dubai | ACCOR Careers 2022 HtmljobsJobs dubaHtmljobs

9. Office Executive Jobs in Dubai | ACCOR Careers 2022 BeauticianjobsJobs dubai Beauticianjobs

10. Office Executive Jobs in Dubai | ACCOR Careers 2022 Searchcanadajobs Jobs dubai Searchcanadajobs //

11. Office Executive Jobs in Dubai | ACCOR Careers 2022 Nightshiftjobs Jobs dubai Nightshiftjobs */*

12. Office Executive Jobs in Dubai | ACCOR Careers 2022 Industryjobsearch Jobs dubai Industryjobsearch */*

15. Office Executive Jobs in Dubai | ACCOR Careers 2022 ExpertiniJobs dubaExpertini

16. Office Executive Jobs in Dubai | ACCOR Careers 2022 FindparttimejobsJobs dubai Findparttimejobs

17. Office Executive Jobs in Dubai | ACCOR Careers 2022 Wowjobs Jobs dubaWowjobs

18. Office Executive Jobs in Dubai | ACCOR Careers 2022 BouncerjobsJobs dubai Bouncerjobs

19. Office executive jobs in dubai | accor careers 2022 Jobs Dubai ↗

- 20. AMP Version of Office executive jobs in dubai | accor careers 2022 /
- 21. Office executive jobs in dubai | accor careers 2022 Dubai Jobs ↗
- 22. Office executive jobs in dubai | accor careers 2022 JobsDubai /
- 23. Office executive jobs in dubai | accor careers 2022 Job Search /
- 24. Office executive jobs in dubai | accor careers 2022 Search /
- 25. Office executive jobs in dubai | accor careers 2022 Find Jobs ↗

Sourcehttps://ae.expertini.com/jobs/job/office-executive-jobs-in-dubai-accor-careers-202-dubai-accor-1968-29109/

Generated on: 2024-05-03 Expertini.Com