

Onboarding Specialist

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Company: Michael Page

Location: dubai

Category: other-general

Description:

Lead and run regular onboarding days for groups of employees providing them with a unique and engaging induction to the company

Send out welcome letters and 'what to expect' FAQs

Assign buddies to new joiners

Organise induction journey with regular touch points through their first few months

Work with senior leaders on creating content to use for onboarding events and inductions

Design innovative tools and processes for the onboarding journey

Must have strong English communication skills, be able to deliver engaging and informative onboarding and induction days to large groups of people

Proven experience in designing innovative strategies, entrepreneurial mindset

Experience in onboarding procedures is necessary, some event management would be nice to have

#J-18808-Ljbffr

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