

**P2P – Payable Accountant Jobs in Dubai | TotalEnergies Jobs**

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Company: TotalEnergies

Location: dubai

Category: other-general

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Job Responsibilities:

Responsible for monthly reporting pertains to Transport in Transit, Stock in transit, Group

Consolidation, Supplier Advances/Open Down payment, Treasury Forecast etc.

Responsible for reviewing and validating vendor's reconciliation done by SSC monthly. To raise ticket for vendor's statement of account to SSC.

Monitor all reports handling by SSC. GR/IR Accounts Summary lists, AP Aging, and Monthly Intercompany Reconciliation – purchases between TEMME FZE, TEMUAE, TELBU & TEMQ. Observe & analyze intercompany balances between TEMME, TEMUAE, TEMQ and TELBU for product related invoices. To make sure AP/AR adjustment entries has been posted (as per the new Interco flow) to vendor and customer sub-ledger accounts post month end.

#### Job Requirements:

Strong accounting background & computer literate.

Team player, dedicated, self-motivated,

Strong interpersonal and communication skills, with positive attitude and able to meet strict deadlines

Graduate in Accounting /Commerce

2/3 years' experience in Independently handling Accounts payables in ERP(SAP) environment

#J-18808-Ljbffr

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