

United Arab Emirates Jobs Expertini®

Patient Account Representative

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Company: Dubai Limited

Location: , , United Arab Emirates

Category: sales-and-related

Category: Accounting/Auditing Career Level:Experienced (Non-Managerial) Experience2 Years Required Qualification:microsoftRequires Traveling: No Salary:Salary Not disclosed Salary Type: Per Month Total Vacancies: 3 Skills accounting software datacompanyindustry metro arearating representativededicated medical billingaccounting collections clinicalsetting computersoftware technology microsoftoffice verbal written communication medical analytical time managementfrontprocess claims payments processing DescriptionCome work at our company a leading firm in our industry in the metro area. We're pleased to have a 4.0 rating. We are looking to hire an experienced Patient Account Representative to help us keep growing. If you're hard-working and dedicated, It is an ideal place to get ahead. Apply today!QualificationsAssociate's degree preferredExperience in medical billing and collections in a clinical settingProficient in computer software and technologyGood with Microsoft Office applicationsExceptional verbal and written communication skillsStrong understanding of calculations and medical terminologyProven analytical and problem-solving skillsHigh time management and organizational skillsAbility to sit in front of a computer for long hours every day DescriptionCome work at our company a leading firm in our industry in the metro area. We're pleased to have a 4.0 rating. We are looking to hire an experienced Patient Account Representative to help us keep growing. If you're hard-working and dedicated, It is an ideal place to get ahead. Apply today!QualificationsAssociate's degree preferredExperience in medical billing and collections in a clinical settingProficient in computer software and technologyGood with Microsoft Office applicationsExceptional verbal and written communication skillsStrong understanding of calculations and medical

terminology Proven analytical and problem-solving skills High time management and organizational skills Ability to sit in front of a computer for long hours every day Responsibilities Process and manage patient claims Collect payments from patients for processing Resolve any issues relating to the patient account Answer any questions patients may have about their account Assist patients with terms for repayment structures Negotiate any overdue balance to recover payment from patients Generate bills for patients including payment plan options Explain insurance benefits to patients

Job Specification High Home (Recruiter) is in search of talented and motivated individuals for the post of Patient Account Representative in the field of Accounting/Auditing in one of their office located in Dubai - United Arab Emirates. The ideal candidate should have microsoft qualification and atleast 2 years of experience. The position require accounting software, data, company, industry, metro, area, rating, representative, dedicated, medical billing, accounting, collections, clinical, setting, computer, software, technology, microsoft, office, verbal, written communication, medical, analytical, time management, front, process, claims, payments, processing mandatory skills. This is a Full-Time morning shift job.

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