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Established in the 1930s as a trading business, Al-Futtaim Group today is one of the most diversified and progressive, privately held regional businesses headquartered in Dubai, United Arab Emirates. Structured into five operating divisions; automotive, financial services, real estate, retail and healthcare; employing more than 35,000 employees across more than 20 countries in the Middle East, Asia and Africa, Al-Futtaim Group partners with over 200 of the world's most admired and innovative brands. Al-Futtaim Group's entrepreneurship and relentless customer focus enables the organization to continue to grow and expand; responding to the changing needs of our customers within the societies in which we operate.

Responsibilities:

Responsible for the accurate flow of medical information and patient data between physicians, patients and third-party payers with the use of accurate code to define diagnostics, treatments and procedures and to enter this information into a the facility's database using medical coding protocol to produce a statement or claim.

To act as a liaison between the facility and payment parties to investigate the claim, verify its information, and update the database in the instance that a claim is denied by the third-party payer.

Review patient medical records

Communicating with medical billing specialists to ensure treatment codes are accurately received

Submission of claims

Taking timely approval of investigations/ procedures.

Requirements:

Receiving patient treatment codes to use in assembling reimbursement claims

Make sure CPT codes are accurate as per service

Billing patients for medical services

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