

United Arab Emirates Jobs Expertini®

Patients Coordinator

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Company: MANZIL HEALTH CARE SERVICES

Location: united arab emirates

Category: other-general

Posted On 12/07/2023 Job Information Work Experience 1-3 years Health

CareCityDubaiState/Province337-1500 Job Description Job Summary: The Patients

Coordinator is responsible for executing the daily tasks related to each program by coordinating with multiple stakeholders to ensure the required support is provided to the patients. Their

duties include performing specialized tasks, regular follow up with patients on documents submissions, completing financial assessments, guiding patients to seek support from

charities organizations, facilitating their treatment dispensing process and updating their

treating physicians by sharing regular reports. Key Role Accountabilities: · Patients onboarding and requesting documents for enrollment and for the Financial Assessment. · Completing

financial assessment analysis when needed. · Documents follow up. · Follow up patients

Charity Application. · Update patient and Physician on approvals and confirming scheduled dose

appointment. · Arrange Delivery of Drug to Medical Facility. · Patient and Physician Satisfaction

Surveys. · Prepare monthly Program Reports Requirements Education: · Degree in Nursing,

Pharmacy or Allied Health Care Professionals Experience: Experience with coordination in

healthcare industry. · Affordability patient support programs experience is an addition.

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