

Practice Manager Jobs In Sharjah | The Vet Office

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Company: The Vet Office

Location: sharjah

Category: other-general

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This is a brand-new role responsible for supporting the non-clinical day-to-day running a busy clinic as well as managing and leading a team of veterinary surgeons, nurses and support staff. The successful candidate will carry out varied administrative and client care duties with a strong emphasis on leading and supporting the team, creating a one team approach on-site.

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Responsibilities

Assist with financial and operational performance as well as the overall team performance and engagement.

Maintain high clinical standards, in line with the Practice Standards Scheme.

Review rotas and ensure correct staffing levels with support from the regional team.

Oversee the non-clinical day-to-day running and organisation of the team, building, equipment and stock control.

Time management.

Maintain correct Health and Safety protocols and documentation.

New staff inductions, management of EMS programme.

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Requirement

Should be based in UAE and have permission to work.

Some veterinary experience would be ideal.

Excellent communication skills.

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