

Procurement Analyst Jobs In Dubai | Al Futtaim Group

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Company: Al Futtaim Group

Location: dubai

Category: other-general

Procurement Analyst Jobs In Dubai | Al Futtaim Group
Job Description
Overview of the role
The Procurement Analyst will provide analytical support to Research and Analytics (R&A) vertical within the Group Procurement Department (GPD) for departments reporting requirements.

What you will do
Collect comprehensive projects & savings data

Consolidate collected savings data

Spend Analysis: Conduct spend analysis by extracting, cleaning, transforming/enriching the spend data & presentation for management review

Ensure Operational efficiency

Effective internal customer relationship management

Reporting & Presentations
Skills

Required skills to be successful
Minimum 2 years' experience in data spend and analytics with understanding of customer and market dynamics.

Previous hands on experience in dealing with raw data handling and reporting tools.

Proficiency in Microsoft Excel and Data PowerPoint Presentations are must.

Data collection, cleaning and preparation skills

Budget planning and management

Statistical knowledge and time management

Writing and communication

Problem solving skills

Reporting and visual presentation skills
About the team

The role will report to the Procurement Manager and will be based in Dubai Festival City.

What equips you for the role Full time Bachelor's Degree in Business Management,

Commerce/Finance or equivalent

Any Procurement, Data Analytics Tool skill is an added value

Strong verbal and written English communication

Arabic or other languages such as Hindi/ Urdu are an added value

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