

United Arab Emirates Jobs Expertini®

Procurement Engineer - Altawiz HR Consultancies

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Company: Talent Pal

Location: sharjah

Category: other-general

We are Hiring!!!We are looking for a Procurement Engineer for one of our reputed client in UAE.Below are the responsibilities; Should be able to analyze the Steel Structure drawings in Steel Fabrication . Check the quantities from the CAD drawings. Should have experience in finalizing the sub contractors Finalize material suppliers for Steel Structure drawings in Steel Fabrication . Coordinate with the Design Estimation team & Project team for multiple projects at the same time . Finalize contractors and kick start project on receipt of the permit as per BOQ Budget & Drawings at the right time as per the Company approved payment terms. Good communication skills in English & Hindi will be preferred. Good knowledge in Excel Word CAD etc. Liaising with Project Coordinators/Planning Engineers/Site Engineers/Stores for Materials equipments on daily basis. Responsible to obtain quotations for materials & machines from different vendors. To negotiate terms with vendors and engage them for long term mutually beneficial business relationship. Coordination with vendors for delivery of materials/goods on time. Confirming Purchase orders Generating LPO & liaison with Finance for clearing Funds. Obtaining Feedback from stores on receipt & quality of materials/equipment. Mobilizing & demobilizing sites. Assisting Construction Manager in monitoring operational cost preparing statistics & budget variations etc. Tracking site material consumption. Demand Planning for each category. Enter and monitoring the data in computerized system. Arranging Materials for inspection & certification purposes. Managing supplier files/records. Regular market research and carrying out regular vendor ratings. Responsible to prepare weekly/monthly/yearly reports and send to all concerned parties. Other responsibilities as maybe assigned from time to time. Should be well versed with materials related to interior turnkey

works such as building materials Steel Fabrication .and special items as required. Have strong and recent database of suppliers and subcontractors to source materials/works for in Steel Fabrication . Negotiating and administration of local purchases hired skilled workers and subcontract works. Stock and materials management. Ensure all invoices/bills of contractors and suppliers to be preapproved by the cost control and immediate reporting manager. Work closely with design and projects team to arrange materials for sample board presentations. Assist the estimations team for product pricing as and when required. Ensure all purchases are done subsequent to an order confirmation related to the project and as instructed. Ensure timely and accurate systems are followed to avoid any lag in project execution. Job Types: Fulltime Permanent Salary: AED6500.00 AED7000.00 per month Application Question(s): Do you have Experience in Procurement in Construction Sector Do you have Experience in purchasing Steel consumables (Welding Rods Drilling Machines etc.) Ability to Commute: Sharjah (Required) This job has been sourced from an external job board. More jobs on #J-18808-Ljbffr

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