

## Production Planning Coordinator Jobs In Sharjah | Black Pearl Consult

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Category: other-general

Production Planning Coordinator Jobs In Sharjah | Black Pearl Consult

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A new opportunity has come up for a furniture manufacturing company based in Sharjah. Our client is looking for a well-experienced Production Planning Coordinator who will play a crucial role in overseeing and managing the production and supply for their manufacturing facility in Sharjah.

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Responsibilities

Recording and bookkeeping of all Actual Processes at the Factory regarding Output of Machinery and sections

Following up with each Section in updating the actual production planning tracker.

Assisting the Planning Manager in preparing the Production Planning Programs.

Responsible for meeting customer demands by planning, coordinating, and organizing the production orders.

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Requirement

Proficient in MS Office (Especially Excel)

Should be willing to work 6 days a week & willing to be based in Sharjah.

Should be willing to stay in company accommodation & flexible with working hours.

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