

## Property Development Manager

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Company: Robinson Faris Jones - Human Resources (RFJ-HR)

Location: Dubai

Category: other-general

### The Role

The Property Development Manager is responsible for the physical delivery of all Group Real Estate projects within the company from start to finish including commercial management, project management, as well as managing all necessary stakeholders to ensure projects are completed on time, within budget and to the approved quality. The principal duties include managing the development process by updating schedules, budgets, timelines, financial information, projections and closings as necessary. Accountable for managing the key stakeholders throughout the construction phases (Consultants, Development Partners, Authorities). **KEY ACCOUNTABILITIES & ACTIVITIES** Key Responsibilities • Accountable for the development and execution of the property design, collaborating closely with the contracting team to drive the right outcomes from concept through to delivery and handover stages. • Provide the bridge between the Development, Project Management, Construction, Cost, and Infrastructure teams. • Coordinate internal resources and third parties/vendors for the flawless execution of projects • Develop and manage the schedule for the project and ensure that the project is completed within budget and time. • Developing project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility • Ensure resource availability and allocation • Develop a detailed project plan to track progress • Use appropriate verification techniques to manage changes in project scope, schedule and costs • Measure project performance using appropriate systems, tools, and techniques • Report and escalate to management as needed • Manage the relationship with the Group and all stakeholders • Perform risk management to minimize project risks • Establish and maintain

relationships with third parties/vendors • Create and maintain comprehensive project documentation

## Requirements

Have a sound understanding of real estate and construction industry, able to draw data & info from a broad range of sources, understand planning processes, work with consultant & authority to meet objectives, generate business solutions. • Able to understand and write a development brief or add the writing of a development brief. • A strong market researcher. • Have a good understanding of real estate from architectural concepts to feasibility studies, investment proposals and financial models. • Liaison with external parties legal to authorities, sectors & design. • A range of real estate industry experience including extensive residential experience; ideally having been involved in the residential design and development process from briefing stage through to handover and occupation with a thorough understanding of authorities' issues and requirements in relation to residential development. • The individual should have a commercial understanding and have the ability to analyze and promote value add opportunities balancing risk and reward. • Problem solving, planning, organizing and analytical skills in the resolution of complex problems, manage competing priorities and deliver quality results on tight deadlines. • Good communication and interpersonal skills to facilitate decision making, influence and build relationships with key stakeholders. • Excellent communication skills, confident, ability to convey ideas easily and interact with various stakeholders. Qualifications • Bachelor's Degree in Business Admin., Economics, Real Estate, Architecture, Master Planning or Engineering from an accredited university – MBA is desirable. • Professional registration and accreditation with Economics, Real Estate, Engineer or Urban Design Institute i.e., MACCE, MIED, CARB, PE, MICE, PMP etc. is desirable • Preferably between 8-10 years of experience with a Developer in the capacity of Project Manager/Development Manager. • Excellent communication skills, with high standard of English (oral and written).

## About the company

Consisting only of Director level personnel, each with over 12 years' experience of working within the Gulf Region, we aim to alleviate all the issues and frustrations traditionally associated with using a Resourcing or external HR service. Each client and candidate is handpicked and dealt with by a Director personally thus ensuring that all parties get the

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