United Arab Emirates Jobs Expertini®

Purchaser - Used Cars

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Company: AW Rostamani Group

Location: dubai

Category: other-general

Description:

Job Responsibilities: (These are the fundamental job duties regularly performed by the employee in the position.)

Leading From the Front:

- · Achieve target on Purchase Units & Gross Profit.
- · Appraisal to be filled with all clear details & information, each field is very important & required.
- · Complete follow up for each & every Appraisal with (SE new vehicle sales & customer).
- · Think out of the box & be creative to enhance Purchase Operations.
- · Execute all the projects on time to achieve set objectives as per Strategy Map.
- Suggest strategy to manage old stock cars
- · Being a key member of Business Plan & Ordering Team provide necessary valuable inputs.
- · Live AAC Core Values Passion, Integrity, Commitment, Adding Value & Never being satisfied.

CS Management Role:

- · Deliver consistent high Customer Service to all the customers to build strong POQC Brand.
- · Carry out Root Cause analysis of the complains of customers from all the sources & implement

corrective action plan.

· Implement Best Practices by bench marking along with competitor best practices.

Administration Role:

· Ensure recording for all enquires & proper follow up is done on all the leads to generate

maximum

purchase.

· Submit all the reports on time.

Finance/ Risk Management Role/Vehicle Storage Role:

- · Cost Management. Look into all the areas of reducing cost.
- · Follow-up with the banks to ensure the release letters are received on time.
- · Maintain proper control of Custom papers & ownership documents
- · Ensure all vehicles are sent to workshop for preparation/PDI in agreed time frames.

Marketing and Communication Role.

· Coordinate with the Marketing department to implement Branch Marketing activities.

Learning & Development Role:

· Continuously update knowledge & skills to perform the jobs.

Attend their training programs nominated for. Process Compliance Role: Ensure Showroom Internal Process compliance to following. · SOP Compliance. Other related tasks as required Qualifications

Graduate preferred

- · 2-3 years in a similar or related function with proven record in vehicle purchase
- UAE industry/region experience preferred
- · Strong written, verbal and communication skills
- · English a must, Arabic an added advantage
- · Strong negotiation skills assertive / persuasive
- · Commercial awareness
- · Problem solving capability.

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