

Purchasing Manager | Kempinski Palm Jumeirah Dubai Careers

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Company: Kempinski Hotel & Residences Palm Jumeirah

Location: , Dubai, United Arab Emirates

Category: other-general

Purchasing Manager | Kempinski Palm Jumeirah Dubai Careers

Descripton

The overall scope of this role is to coordinate and manage all operations of the Purchasing, Receiving and Storeroom Department.

Responsibilities:

Responsible for following and understanding all Kempinski Policies & Procedures.

Responsible for behaving in a professional and harmonious manner and following the Kempinski code of conduct.

Responsible for maintaining a good relationship with business partners.

Keeping up to date with latest trends and products.

Ensuring that competitive bidding is taking place and that business is awarded fairly and ethically.

Monitoring slow moving and dead stock as well as keeping the stock levels in accordance with operational needs.

Requirements:

Minimum of 2 to 3 years' experience in a similar position

Preferably in an international, luxury five-star hotel

English – excellent communication skills

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