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## Quality Control Coordinator Jobs in Dubai | HTrust Human Resources Consultancy

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Company: HTrust Human Resources Consultancy Location: , Dubai, United Arab Emirates Category: office-and-administrative-support

#### Description:

Coordinate between the manager and the QC team to handle any queries and update the manager accordingly. Knowledge and experience in Quality Control at production facilities and retail locations to make sure that products being produced or sold meet the expectations of the consumer. Examine materials to make sure they meet quality expectations then assess the final product after production

Job Responsibilities

Coordinating between the manager and the QC team to ensure there are no gaps Carry out quality assessment measures of all the products ready to be shipped and incoming raw materials Reject all the incoming raw materials fail to meet quality expectations and report the issue to the concerned department at the earliest Resolving quality-related issues adhering to deadlines Providing training to the quality assurance team Prepare documentation of the inspection process, which includes detailed reports and

performance records

Recommend improvement measures to the production process to ensure quality control standards are met

Guide the production team about the quality control issues to enhance the quality of the

#### product

Monitor customer satisfaction levels Monitor the production phase at various levels Meeting with clients virtually or during sales visits Working towards monthly/ annual sales targets

Job Requirements:

Good written and verbal communication skills. Excellent problem-solving and analytical skills. Knowledge of stitching, cutting, fashion, fabrics etc Keen attention to detail. Basic computer and math skills to calibrate and measure specifications. Ability to use measuring devices like gauges, meters, calipers, and computers. Great negotiation skills

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