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RCM Administrator Jobs in UAE | Mediclinic

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To process the bills / claims generated on credit base and cash bills per set targets for submission to insurance companies and private payers according to quality standards and company policy.

Your Duties As An RCM Administrator Coding

To monitor and manage the quality and correct invoices.

As a coder, ensure that bills are correct and submitted to insurance companies or private companies within the stipulated time frame.

As a coder, ensure that system is updated with payments and dispatched bills and outstanding balances are identified.

Submit the bills for payment and final reconciliation statements ready within stipulated time frame.

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