

Reception Agent

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Company: RIXOS

Location: Dubai

Category: healthcare-practitioners-and-technical

Job Description

Reception Agent

First impressions are everything! As a Reception Agent, you will take care of the guests from the moment they arrive through to their departure by ensuring they have a memorable experience with us.

What is in it for you:

Showcase the benefits and perks of working at the property

Employee benefit card offering discounted rates at Accor worldwide

Learning programs through our Academies

Opportunity to develop your talent and grow within your property and across the world!

Ability to make a difference through our Corporate Social Responsibility activities, like Planet 21

What you will be doing:

Greet, check-in, respond to requests and settle accounts while providing exceptional service

Take initiative to add a personalized experience

Proudly promote the hotel facilities, looking for opportunities to enhance a guest's stay through up-selling

Qualifications

Your experience and skills include:

Service focused personality is essential

Additional Information

Experience is an asset

Prior experience working with Opera or a related system

Fluency in English and Russian

additional languages are a plus

Your team and working environment:

Note: Customization may be included for any specific local or legislative requirements, such as work permits

Our commitment to Diversity & Inclusion:

We are an inclusive company and our ambition is to attract, recruit and promote diverse talent.

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Generated on: 2024-05-03 by Expertini.Com