

Receptionist

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Company: Dusit Thani Abu Dhabi

Location: Abu Dhabi

Category: healthcare-practitioners-and-technical

Job Summary

and Responsibilities To be responsible for the overall care and service for guests throughout their stay. Greet and meet and assist guest upon the arrival and escort to their rooms. Assists and follows up guests's™ requests and inquiries. Provide information and service based on the hotel standards and policies. Job Requirements

1. Minimum education of Bachelor degree in Hotel Management or relevant degree.
2. Fresh graduate is welcome. Minimum of 1 years in Reception or Guest Service experience will be a strong plus
3. Have good English communication skills both in written and spoken
4. Pleasant personality with good communication and interpersonal skills

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