

# United Arab Emirates Jobs Expertini®

## Recruiter

[Apply Now](#)

Company: Confidential

Location: dubai

Category: other-general

**Key Accountabilities:** Advertise job openings on the company's Careers page, LinkedIn & internally. Create vacancies on our ATS Greenhouse. Conduct kick-off calls with hiring managers to understand recruitment requirements specific to each role. Source potential candidates through online channels (e.g., LinkedIn Recruiter and other job sites as & when required). Manage candidate pipelines on Greenhouse - screen incoming resumes & vet for salary expectations, notice periods, etc. Provide shortlisted CVs of qualified candidates to hiring managers. Arrange interviews (via phone, online, and in-person) including assessments/ tasks/ role plays. Push our offers to selected candidates. Negotiate and close candidates at the offer stage. Draft contracts for selected candidates. Send out interview regrets to unsuccessful candidates. Action onboarding items once the contract has been signed before the new hire can be handed over to the HR Operations team. **Qualifications, experience, & skills:** Bachelor's degree in any discipline, HR Management is preferred Solid verbal and written communication skills Candidates should be present within the UAE with a valid residence visa Minimum 2-3 years of working experience in recruitment Familiarity with Applicant Tracking Systems Familiarity with LinkedIn Recruiter Experience with sourcing techniques & interviewing Understanding of referral programs

#J-18808-Ljbffr

[Apply Now](#)

### Cross References and Citations:

1. Recruiter Therecruiterjobs Jobs dubaTherecruiterjobs ↗
2. Recruiter Developerjobs Jobs dubaDeveloperjobs ↗
3. Recruiter KualalumpurjobsJobs dubaKualalumpurjobs↗
4. Recruiter Ukrainejobs Jobs dubaUkrainejobs ↗
5. Recruiter BouncerjobsJobs dubaBouncerjobs↗
6. Recruiter Viennajobs Jobs dubaMiennajobs ↗
7. Recruiter Dohajobs Jobs dubaDohajobs ↗
8. Recruiter Schooljobsnearme Jobs dubaSchooljobsnearme ↗
9. Recruiter Teacherjobs Jobs dubaTeacherjobs ↗
10. RecruiterOphthalmologistjobs Jobs dubaOphthalmologistjobs ↗
11. RecruiterMechanicaljobs Jobs dubaMechanicaljobs ↗
12. RecruiterPhysiotherapistjobs Jobs dubaPhysiotherapistjobs ↗
13. RecruiterMalaysiajobsJobs dubaMalaysiajobs↗
14. RecruiterNeurologistjobs Jobs dubaNeurologistjobs ↗
15. RecruiterFinancialjobs Jobs dubaFinancialjobs ↗
16. RecruiterDhakajobsJobs dubaDhakajobs↗
17. RecruiterCarejobsJobs dubaCarejobs↗
18. RecruiterJobsinnigeria Jobs dubaiJobsinnigeria ↗
19. Recruiter Jobs Dubai ↗
20. AMP Version of Recruiter ↗
21. Recruiter Dubai Jobs ↗
22. Recruiter JobsDubai ↗
23. Recruiter Job Search ↗
24. Recruiter Search ↗
25. Recruiter Find Jobs ↗

Source<https://ae.expertini.com/jobs/job/recruiter-dubai-confidential-1968-29386/>