

## Research Associate

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Company: Khalifa University

Location: abu dhabi

Category: other-general

Assess and report on the project performance..Setup and manage project management frameworks in ARIC..Prepare progress reports and presentations..Monitor progress of the project using project management frameworks..Support research activities in robotics and materials science..Manage technical and non-technical documentation..Preparing and providing documentation to ARIC project investigators and research teams.Tracking center's finances and managing all center-related procurement processes..Review all official documents issued by the center, including: papers, patents, and media articles..Manage communication with other departments with the university including: media and facilities management..Manage all administrative processes related to hiring..Setup collaboration channels for all activities conducted in ARIC..Ensure that the lab and any conducted experiments adhere to safety regulations and standards..Adhere to the University's information security and confidentiality policies and procedures, and report breaches or other security risks accordingly..Perform any other tasks assigned by the Line Managers

**Desired Skills and Experience**Master's or Bachelor's degree from a reputable university in engineering related disciplines. Disclaimer: Drjobs.ae is only a platform that connects job seekers and employers. Applicants are advised to conduct their own independent research into the credentials of the prospective employer.We always make certain that our clients do not endorse any request for money payments, thus we advise against sharing any personal or bank-related information with any third party. If you suspect fraud or malpractice, please contact us via contact us page. Our goal is to make hiring as easy as possible. We find the right talent for every company, ensuring that each candidate finds a job they enjoy. Dr.Job

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