

# United Arab Emirates Jobs Expertini®

## Sales Coordinator

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Company: Cobalt Abu Dhabi

Location: abu dhabi

Category: other-general

Our client, an international company, is currently looking for a Sales Coordinator to be based in their Dubai office. For this role, you will be primarily responsible for coordinating the order treatment with appropriate Solution Sales, Project Manager, Sales Operation and Finance Department. You will be expected to develop close and confident relationship with customer to satisfy their needs and manage communication and relation with the customer. Also, you will be responsible for Customer Satisfaction and Service Excellence in terms of order treatment and follow up from the Customer point of view. To be considered, you should be a degree holder with sales administration and logistics background (Letter of Credit, Payment Terms, Customs rules, etc). You should have excellent computer knowledge and have background in ERP system. You should be willing to work in a pressurized work environment and willing to travel in and outside UAE, when required. You should have strong communication and presentation skills coupled with excellent organization skills. If you are meeting the requirements, please send your application now!

About The Company Cobalt Abu Dhabi is part of a leading international recruitment provider with offices in Europe, Singapore, Australia and New Zealand. Cobalt offers high quality HR consultancy, executive search, contingency recruitment and Emiratization services in Abu Dhabi and the wider MENA Region. It works extensively within the fields of Construction & Engineering, Banking & Finance and HR & Business Support. Contributing to the region's development, we play a key role in identifying and attracting the very best talent to ensure the region's potential is realized. We also understand the importance of Emiratization in ensuring the long-term success of the UAE economy and have therefore pro-actively developed a strong

network of UAE Nationals within our specialist areas.

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