

Senior Auditor

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Company: Affiniax Partners

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

As an Auditor/Senior Auditor, you will be responsible for conducting independent examinations of financial statements, internal controls, and compliance with regulatory requirements for a diverse portfolio of clients. Working as part of a team under the guidance of audit supervisors or managers, you will assess the accuracy and reliability of financial reporting to provide assurance to stakeholders, including shareholders, investors, and regulatory authorities.

Key Responsibilities:

1. Conduct Audit Engagements:

Perform audit procedures in accordance with professional auditing standards, regulatory requirements, and firm policies.

Develop and execute audit programs and procedures to obtain sufficient and appropriate audit evidence supporting financial statement assertions.

Document audit workpapers, including testing performed, findings, conclusions, and recommendations, in compliance with audit documentation standards.

2. Financial Statement Audits:

Examine financial statements, including balance sheets, income statements, and cash flow statements, to assess their accuracy, completeness, and compliance with applicable accounting standards (e.g., GAAP, IFRS).

Evaluate the adequacy and effectiveness of internal controls over financial reporting

(ICFR) and identify control deficiencies or weaknesses that may impact audit conclusions.

3. Compliance and Regulatory Reviews:

Ensure compliance with regulatory requirements, including statutory reporting obligations, specifically with RERA, SEC (Securities and Exchange Commission) filings, and other applicable regulations (e.g., SOX compliance) (will be an added advantage).

Review compliance with contractual agreements, laws, and regulations impacting the client's operations and financial reporting.

Understanding and hands-on experience and knowledge of the RERA, ADM and other developer-related laws and regulations.

4. Risk Assessment and Audit Planning:

Participate in risk assessment activities to identify significant audit areas and develop audit plans tailored to the client's specific risks and objectives.

Assist in determining audit scope, materiality thresholds, and sampling methodologies based on assessed risks and regulatory requirements.

5. Communication and Reporting:

Communicate effectively with audit team members, supervisors, and managers to discuss audit findings, issues, and progress.

Prepare clear and concise audit documentation, findings, and recommendations for review by audit supervisors or managers.

Contribute to the preparation of audit reports and other deliverables summarizing audit results, conclusions, and recommendations for management and audit committees.

6. Client Relationship Management:

Establish and maintain professional relationships with client personnel, demonstrating integrity, objectivity, and professionalism in all interactions.

Respond to client inquiries, address concerns, and escalate issues as appropriate to ensure client satisfaction and engagement success.

7. Continuous Learning and Development:

Stay informed about developments in auditing standards, accounting principles, and regulatory requirements through ongoing training and professional development activities.

Seek opportunities to enhance technical skills, industry knowledge, and audit proficiency to improve audit quality and efficiency.

Qualifications:

A full or part qualified member of any of the following professional bodies, Association of Chartered Certified Accountants (ACCA), The Institute of Chartered Accountants (CA), CPA (Certified Public Accountant) or equivalent professional certification referred.

Moderate to significant level of experience (1-2 years) post articles in external auditing, preferably with a public accounting firm or professional services firm.

Basic understanding of auditing standards, accounting principles, and regulatory requirements applicable to external audits.

Proficiency in Microsoft Office suite (Excel, Word, PowerPoint) and audit software tools.

Strong analytical, problem-solving, and attention to detail skills.

Effective communication and interpersonal skills, both verbal and written.

Ability to work collaboratively in a team environment and prioritize tasks effectively.

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