

# United Arab Emirates Jobs Expertini®

## Senior Engineer - Turnover

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Company: Petrofac

Location: Sharjah

Category: architecture-and-engineering

Petrofac is a leading international service provider to the energy industry, with a diverse client portfolio including many of the world's leading energy companies. We design, build, manage, and maintain infrastructure for our clients. We recruit, reward, and develop our people based on merit regardless of race, nationality, religion, gender, age, sexual orientation, marital status, or disability. We value our people and treat everyone who works for or with Petrofac fairly and without discrimination.

The world is re-thinking its energy supply and energy security needs; planning for a phased transition to alternative energy sources. We are here to help our clients meet these evolving energy needs. This is an exciting time to join us on this journey. We support flexible working requests and have adopted a hybrid approach for most of our office-based roles. We ask employees to be present in the office at least three days per week. Are you ready to bring the right energy to Petrofac and help us deliver a better future for everyone

JOB TITLE: Senior Engineer - Turnover

Key Responsibilities:

Development of Turnover procedures as per the Corporate and Client contractual requirements

KOM with project and Client team

Collection of engineering drawings from different disciplines.

Coordinate with Engineering, Construction, Quality, and IT to finalize completion system and

database.

Ensuring implementation of approved Check sheet templates

Maintaining records of Latest revision of drawings (Turnover MDR)

Maintaining record of DCN and FDCN and As-built Drawings Marking – up of drawings as per subsystem boundary.

Developing and managing launching templates based on the latest revisions.

Population of CMS Database Development of Mechanical completion, Pre-commissioning, and commissioning Dossiers

Setting up offshore projects Ensuring the compilation of the dossiers are based on the contractual requirements.

Issuing of Check and Test sheets as per Completion Database.

Issuing tri-party MCWD notifications to Company Entering of completed check sheet to the CMS database and generation of daily/weekly reports.

Entering of Punch List to the Punch List database and generation of daily report.

Entering of completed punch items. Follow up of Completion handover certificates.

Identifying all the SCE (Safety Critical Elements) follow up with QC, Field Engineers

Development of turnover documentation (ex: Punchlist procedure, handover procedure, etc)

Client coordination and interface

Attending Management Meeting with higher management of the Company, Main Contractor & Client.

Preparing the minutes of the meeting and issuing the same to the concerned Conduct

Weekly/Daily meetings with Project Team/Subcontractor to ensure all the required information was provided on time.

Checking and monitoring NCR, SCN & STQ Coordinate with all engineering disciplines to issue master tag register.

### Essential Qualifications And Skills

Should have good computer skill. Able to control both hard and soft documents.

Good Interpersonal and communication skills Offshore Project experience

Graduate or Diploma in engineering with a minimum of 3-4 years' experience in project completion system or Database management.

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