

## Senior Estimator - Fit out

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Company: Budge Recruitment

Location: Dubai

Category: business-and-financial-operations

Senior Estimator - Fit out Jobs in Dubai, UAE by Budge Recruitment | ArabJobs.com Senior Estimator - Fit out Budge Recruitment - Dubai, UAE Posted In 16/1/2014 Apply For Job Applicants 34 Views 6603 Job Description Senior Estimator – Fit out Our client is among the most highly respected conglomerates in the Middle East, their portfolio of companies are responsible for managing well established multinational brands across several industries including automotive, real estate, logistics, building industries and interiors/fit-out. They are looking for Senior Estimator to join their fit-out team in Dubai. Reporting to Estimation and you will be responsible to; The Senior Estimator is responsible for taking a tender from start through to finalization. Acknowledges the tender, books in the tender documents and checks the documents for missing scope. Marks up the enquiries to be sent out for quotation and ensures this is done quickly. Selects suitable subcontractors for the works taking into consideration volume of work and location. Inputs the BOQ onto Causeway and sets up the job ready to price. Contacts the key supply chain contractors to discuss the project and any technical issues. Carries out bulk measures checks and picks up any scope missing in the BOQ and ensures this is incorporated into the price. Visits site and carries out a site report summary of access/egress. Locations for the site establishment and understands logistically how the project will be run. Distributes any addendum information to the relevant sub-contractors. Raises tender queries to the consultants where necessary. Compiles the prelims book with input from the production team on suitable staffing levels. Analyses the quotations and prepares a summary report of all the quotations received. Evaluates the H&S obligations and ensures we price the job accordingly. Settles the tender with the

Estimating Manager & Pre Contracts Manager. Produces a list of tender clarifications for submission. Finalises the price and submit the tender on time. Arranges courier if necessary.

Job Category Engineering Job Requirements Experience Min: 5 Years Max: 8 Years Career Level Junior Job Type Full Time Vacancies 2 Open Positions Salary Negotiable Gender Any Degree Level Bachelor's degree Faculty / Institute Any Major Civil Engineering Age Any Nationality Any Residence Location Any Languages English - Good Own a Car Any Have Driving License Any Job Skills Education & Training Bachelor Degree in Civil or Architecture Advance Diploma/ Diploma/Certificate in Quantity Surveying/ Building or Equivalent Technical Requirements Minimum 5 to 8 years in Estimating Familiarity with Interior fit-out project or architectural finishes Good understanding of construction techniques and methodology/sequence of works Managerial Experience Ability to delegate work to Measurement team Ability to manage others assigned to the bid (Planner / Projects Manager) for input Key Skills Good command of English- written and spoken Preferably Arabic speaker Able to work independently with minimum supervision Efficient time management skills Computer literate in Excel. and Pricing Software Good communication skill Methodical manner of working logically through the tender process

About The Company Welcome to a new world of Recruitment, our aim is simple, to extend the geographical boundaries of the recruitment industry to enable you to recruit the most highly qualified professionals your company deserves. Company Industry Recruitment Agencies Apply For Job Or share with friends Share this job to: Similar Jobs

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