

## Serco Careers | Soft Services Team Leader Jobs in Abu Dhabi

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Company: Serco

Location: abu dhabi

Category: other-general

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Description: This position is responsible for managing the cleaning service delivery, the client employees, coordinate with sub-contractors, put together inventories for orders and carry out general admin works. Preferably Someone with hotel type experience.

Job Responsibilities: Supervision of staff including all receptions, other common areas and tenants premises under comprehensive services of the Contract

Supervision of the cleaning, polishing, pest control service providers and any other service provider that would be used for service delivery at the contract

Maintaining stocks of consumables at the store

Periodic checks of the cleaning assets and room keys

Liaison/co-ordination with other departments e.g.: Security, Helpdesk, MEP etc Job

Requirements: Ideally a degree holder or high diploma or post-secondary education in a related discipline

2 years minimum experience of soft services

Proficient in MS Office Packages #J-18808-Ljbfrr

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