

United Arab Emirates Jobs Expertini®

Service Advisor (UAE National)

[Apply Now](#)

Company: Al Tayer Group

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

Job Purpose :

To provide professional service to the customers, in terms of accurately recording and organizing quality

repair and maintenance services so as to enhance customer retention and after sales revenue giving

professional advise to customers on current and future maintenance needs

Functional Roles and Responsibilities

- Receive and greet customers, discuss servicing/ repair needs, guide them on assessment & repair of problems/ faults and service requirements based on manufacturer recommendation and when agreed to record the requirement correctly on job card to avoid any ambiguity effecting the quality of repair.
- Explain to the customer contents of the job, its value and cost involved. After obtaining confirmation prepare clear and unambiguous work instruction for the technician to carry out the job and keep in constant touch to ensure that work is progressing in proper manner.
- Organize inspection upon completion of the job to ensure the quality of the job meets the prescribed standard and to satisfy the customer that the job has been carried out as desired.

- Deliver the vehicle in most courteous manner once the job has been completed to the entire satisfaction of the customer and authorities of the workshop so as to ensure continuity of business.
- Establish healthy and profitable relationship by proactively communicating and following up with the existing as well as prospective customer on performance of their cars and if they require any service attention so as to consolidate and enhance the customer base.
- Keep the customers constantly posted on the status of the back order parts, their actual date and time of arrival to assure customer of the company's genuine interest in sorting out his problem so as to retain customer's confidence.
- Keep customers periodically informed about the work progress and deliver vehicles after collecting the repair charges / LPO/ IPO.
- Up sell new accessories, service packages, additional service and participate actively in service campaign.
- Upgrade product knowledge through web based training and class room training.
- Establish cordial relation with customers and workshop staff.
- Follow up on Work In Progress (WIP) targeting closer in 30 days.
- Follow-up with customers on long pending vehicles for taking delivery.

Job Requirements

Education/Certification and Continued Education

- Vocational qualification in automotive trade or
- Diploma in Automobile Engineering or graduate

Years of Experience

- 2 -5 years experience in automotive trade

Additional Information

[Apply Now](#)

Cross References and Citations:

- 1. Service Advisor (UAE National) Physiotherapistjobs Jobs United Arab Emirates Physiotherapistjobs ↗**
- 2. Service Advisor (UAE National) ContractjobsJobs United Arab Emirates Contractjobs ↗**
- 3. Service Advisor (UAE National) Findfreelancerjobs Jobs United Arab Emirates Findfreelancerjobs ↗**
- 4. Service Advisor (UAE National) Airconditioningjobs Jobs United Arab Emirates Airconditioningjobs ↗**
- 5. Service Advisor (UAE National) Biologyjobs Jobs United Arab Emirates Biologyjobs ↗**
- 6. Service Advisor (UAE National) Asiajobscareers Jobs United Arab Emirates Asiajobscareers ↗**
- 7. Service Advisor (UAE National) TruckjobsnearmeJobs United Arab Emirates Truckjobsnearme↗**
- 8. Service Advisor (UAE National) SoftwarejobsJobs United Arab Emirates Softwarejobs ↗**
- 9. Service Advisor (UAE National) Londonjobscareer Jobs United Arab Emirates Londonjobscareer ↗**
- 10. Service Advisor (UAE National)Findpythonjobs Jobs United Arab Emirates Findpythonjobs ↗**
- 11. Service Advisor (UAE National)EcuadorjobsJobs United Arab Emirates Ecuadorjobs ↗**
- 12. Service Advisor (UAE National)Radiologistjobs Jobs United Arab Emirates Radiologistjobs ↗**
- 13. Service Advisor (UAE National)Jordanjobs Jobs United Arab Emirates Jordanjobs ↗**
- 14. Service Advisor (UAE National)Flutterjobsnearme Jobs United Arab Emirates Flutterjobsnearme ↗**
- 15. Service Advisor (UAE National)Jobsinsaudiarabia Jobs United Arab Emirates Jobsinsaudiarabia ↗**

16. **Service Advisor (UAE National)KualalumpurjobsJobs United Arab Emirates
Kualalumpurjobs** ↗
17. **Service Advisor (UAE National)MelbournejobsJobs United Arab Emirates
Melbournejobs** ↗
18. **Service Advisor (UAE National)Istanbuljobs Jobs United Arab Emirates Istanbuljobs**
↗
19. **Service advisor (uae national) Jobs United arab emirates** ↗
20. **AMP Version of Service advisor (uae national)** ↗
21. **Service advisor (uae national) United arab emirates Jobs** ↗
22. **Service advisor (uae national) Jobs United arab emirates** ↗
23. **Service advisor (uae national) Job Search** ↗
24. **Service advisor (uae national) Search** ↗
25. **Service advisor (uae national) Find Jobs** ↗

Source:<https://ae.expertini.com/jobs/job/service-advisor-uae-national--united-arab-emirates-al-tayer-group-e333904f25/>

Generated on: 2024-04-28 by Expertini.Com