

**Sourcing Support Manager Jobs in Abu Dhabi | Farah Experiences Careers**

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Company: Farah Experiences

Location: , Dubai, United Arab Emirates

Category: other-general

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Description:

As a Sourcing Support Manager, your responsibility will be to support and work with the Category Lead to develop and deliver the sourcing strategies geared to leverage on group spend, maximize profitability, supplier performance and enhance operational efficiency and effectiveness through the supply chain.

Job Responsibilities:

Establish & ensure that the Contract register on Oracle Fusion is up to date with ALL contracts.

Ensure ALL contracts are renewed on time (ongoing)

Ensure PRs are raised for ALL expiring contracts with the final Scope 6 months prior to expiry if they will still be needed post expiry (ongoing)

Process ALL Contract renewals and amendments including the PR for these within 10 working days from PR receipt to signed contract (ongoing)

Manage the TC submission for any Contract renewals and amendments that require TC approval (ongoing)

Implement the automated contract signing once PO is approved

Deliver a category management approach to procurement which will migrate the department from transactional buying to long term strategic partnership based procurement.

#### Job Requirements:

Bachelor University Degree or studying towards a relevant tertiary qualification.

4+ years' experience in Procurement and ideally a Contracts management position.

Expertise in identifying, developing, setting and achieving targeted sourcing strategies and initiatives aligned to business objectives.

Experience of leading practice techniques to include practical knowledge and evidenced application of category management, strategic sourcing, management of complex tenders and contract and supplier management.

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