

Storekeeper Assistant

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Company: Archirodon Group N.V

Location: Abu Dhabi

Category: healthcare-practitioners-and-technical

Job Description

We are constantly growing and are currently looking for **Storekeeper Assistant** to join a top qualified and knowledgeable team in one of our project operations in Abu Dhabi, UAE. Would you like to be part of a dynamic EPC leader with global presence? We'd like to meet you.

Join our worldwide journey. Build on something that matters!

What you will need to do:

Follows the instructions of the Storekeeper.

Seeks proper maintenance of stock items on shelves as explained to him by his superiors.

Undertakes all the tasks and responsibilities given to him during training period and improve his abilities to become a Storekeeper.

Assists in loading, unloading and proper storage of Store items.

Manages stocks according to Manufacturer's recommendations.

Follows HSE rules and regulations strictly, while performing all the activities of stores. Assists on the conduct of Physical Inventory.

Performs any other related duties as assigned.

What you will need to have:

BSc. in any relevant discipline

At least 2-5 years related experience.

O& G experience

Computer literate

Previous experience in Construction in Oil and Gas Industry

Proficient in English language.

Has excellent organizational skills

ERP/MRP, warehouse management and logistics systems experience

You are someone who:

Strong Leadership and communication skills

Ability to manage in a highly dynamic work environment

Proven strategic planning skills

Has excellent organizational skills

What's in it for you:

Expat package is on the shelf, yet the real joy comes from being a member of smart and passionate teams, within an international leading EPC Group on a mission that matters. We create mega construction projects - literally around the globe - with meaningful impact on the local communities for the years to come. At Archirodon, you will find a proud, productive and human-centric culture, caring for and building on our people and their development!

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