

# United Arab Emirates Jobs Expertini®

## Summer 2024 Internship

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Company: Chesapeake Utilities Corporation

Location: Abu Dhabi

Category: healthcare-practitioners-and-technical

Macmillan Publishers is currently offering paid, part-time & full-time, remote internship opportunities for Summer 2024. Internships in our Shared Services division will be available in areas such as: Legal, Human Resources, and DEI. Internships in our Trade Publishing will be available in areas such as Editorial, Marketing/Digital Marketing and Central Marketing, Publicity, Art & Design, Sales, Managing + Production Editorial, Trade Production (Adult & Children's), Publishing Operations, Subsidiary Rights, Audio, and Author Events. Interns in our program will become familiar with the basic structure of the department/team and gain a general understanding of the key roles the particular trade/shared services function plays in a publishing house. Interns will be provided with the opportunity to participate in job-related assignments, gain practical work experience, and network with employees from various departments — all virtually.

Interns will work **no more than 40** hours per week. Internships start on June 3, 2024 and will continue through August 23, 2024. If needed, there may be some flexibility in regards to the duration of the internship.

The Macmillan summer internship program is available to candidates who have graduated high school, are over the age of 18, are eligible to work in the U.S. and aspire to pursue a career in the publishing industry. Applicants who identify with groups that are traditionally underrepresented in the publishing industry [including but not limited to: BIPOC, LGBTQIA+, veterans and people with disabilities] are strongly encouraged to apply.

### **Intern Project:**

All interns will participate in our fourth annual summer intern project. In teams of 6-9, interns

will be asked to develop a cohesive plan and presentation in response to an assigned publishing-related topic or issue facing the business today. Interns will attend workshops hosted by internal employees to help inform their projects as well as to delve deeper into the field. Teams will also work closely with their assigned employee mentor to guide their project and provide insightful feedback as the project progresses. At the conclusion of the internship, each team will present their project to a panel of judges. Please note that the intern project will kick off during the second week of the program (June 10) and the final presentations will take place during the first two weeks of August.

**Application Information:**

In addition to a cover letter, please include in your application a document answering the following prompts (250-750 words total):

Why are you interested in working at Macmillan?

Whether it's a specific experience, skill, or interest, how do you think you'd most contribute as a team member in this program?

**Please note:** If you do not submit all **three documents**(resume, cover letter and requested prompts), your application will not be considered.

\* If applying to art/design internships, please attach your portfolio as a PDF.

Thanks and we look forward to receiving your application!

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We're so excited to be partnering with We Need Diverse Books for the 2024 Internship Grant Season!

Are you of a diverse background and looking to work in either children's OR adult publishing? WNDB continue to offer \$3,000 grants, of which there are 16 to award for children's-focused and adult internship grants!

Learn more about how you can apply for WNDB's supplemental grant at the link here.

\*remote internships applicable\*

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This is a temporary contracted position; the successful candidate will be employed by Headway Workforce Solutions, LLC working remotely from anywhere in the United States. Macmillan Publishers is the U.S. trade division of the Holtzbrinck Publishing Group, a large family-owned media company headquartered in Stuttgart, Germany. Its publishing companies include prominent imprints around the world that publish a broad range of

award-winning books for children and adults in all categories and formats.

U.S. publishers include Celadon Books, Farrar, Straus and Giroux, Flatiron Books, Henry Holt & Company, Macmillan Audio, Macmillan Children's Publishing Group, The St. Martin's Publishing Group, and Tor Publishing Group. In the UK, Australia, India, and South Africa, Macmillan publishes under the Pan Macmillan name. The German company, Holtzbrinck Deutsche Buchverlage, includes among its imprints S. Fischer, Kiepenheuer & Witsch, Rowohlt, and Droemer Knaur.

We are an Equal Opportunity Employer. We are actively seeking job applicants who reflect a broad representation of differences, including race, ethnicity, religion, sex, sexual orientation, gender identity/expression, physical ability, neurodiversity, age, family status, economic background and status, geographical background and status, and perspective. We believe that the best companies reflect the incredible diversity in viewpoints, backgrounds, and identities of the world in their staffs, and are committed to inclusive hiring across departments and levels. The successful candidate for this position will be an employee of Macmillan Publishing Group, LLC.

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