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Supervisor Jobs In Dubai UAE 2023 | Reliance Human Resources Consultancy

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Company: Reliance Human Resources Consultancy

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Supervisor Jobs In Dubai UAE 2023 | Reliance Human Resources Consultancy

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Description:

At Reliance Human Resources Consultancy, a Front Office Supervisor assists in management of daily Front Office operations and works with customers and Guests to demonstrate capabilities required in the hotel management sector.

Responsibilities:Supervise the efficient operations of reception including check in/out procedures

Support team members in handling guest requests and enquires to ensure a positive outcome is achieved

Ensure that both the Front Office Manager and Reception Supervisors are kept fully aware of any relevant feedback from Guests and/or other departments

Demonstrate a high level of customer service at all times

Advise team of any special events or VIP Guests in the hotel for events or for general accommodations

Understand thoroughly all hotel room categories, room rates, packages, promotions and other general product knowledge necessary to perform daily dutiesRequirements:Previous experience in a customer-focused industry

Desire to progress within the Hospitality industry

Positive attitude and good communication skills

Commitment to delivering a high level of customer service

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