

Supply Chain Officer Jobs In Sharjah | IIQAFGROUP

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Location: Sharjah

Category: other-general

Supply Chain Officer Jobs In Sharjah | IIQAFGROUP

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At IIQAF, we are looking for an experienced and knowledgeable Supply Chain Officer to join our team and help us optimize our operations. As the Supply Chain Officer, you will be in charge of monitoring our entire supply chain and inventory to ensure that all items are delivered on time and according to our company's standards.

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Responsibilities

Monitor and analyze existing supply chain processes, and identify areas of improvement

Facilitate communication between branches and vendors

Work with sales and operations teams to determine optimal inventory levels

Negotiate item pricing and payments with vendors

Establish inventory control policies and procedures, and monitor compliance

Track orders and ensure timely delivery of items

Create and maintain accurate vendor records

Monitor and assess the performance of vendors

Prepare reports on supply chain processes for management

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Requirement

Bachelor's degree in Supply Chain Management, Logistics, Business Administration, or a related field

Proven experience as a Supply Chain Officer

Proficient in MS Office and good understanding of ERP systems

Outstanding problem-solving ability

Excellent communication, organizational, and time-management skills

Ability to work in a fast-paced environment

Detail-oriented and highly organized

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