

## Tax & Customs Accountant

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Company: TotalEnergies

Location: United Arab Emirates

Category: healthcare-practitioners-and-technical

### Profil du candidat

- Graduate / master's in accounting, commerce with a professional certification in TAX/VAT.
- Minimum 5 years' experience in tax consulting and/or tax administration and/or tax compliance role in a multinational. •Excellent knowledge about the VAT and Income Tax processes in the Middle East-Africa region and computer literacy especially in MS excel.
- Strong negotiation, verbal, and written communication with an effective leadership skill to deal with authorities and tax consultants. •Must abide by strict confidentiality and non-disclosure requirements and ability to maintain quality and safety standards at all times. •Data analytics skills (including proficiency in Excel) and problem- solving skills. •Team player, Dedicated, Motivated. •Excellent interpersonal and communication skills. •Language: English & Arabic - highly preferred (written & spoken). French is a plus.

### Activités

**TAX**Act as the key point of contact and support for the affiliate's taxation, including VAT matters and manage the relationship of the MEA Hub and external tax consultants •Ensure proper computation of tax liabilities through informed application of tax laws and regulations. •Manage tax compliance, reporting and filling works. •Establish systems and processes for tax risk management. •Liaise with tax authorities and provide tax audit support. •Prepare annual income & deferred tax calculation and operation revenue returns. •Review income and deferred tax provisions. •Ensure reconciliation of tax data with SAP and financial statements. •Ensure all rebates and claims are followed and refunds obtained in a timely manner. •Provide internal tax advisory services, training, and support on business

operational matters. •Providing guidance and advice to Finance team, Contract Engineers and Buyers on the most appropriate tax structuring in contracts, both general and specific. •Assess Transfer Price risks. •Update all concerned parties on any new tax regulations & enforce related action plan. •Design and disseminate tax information and guides to company personnel including but not limited to Finance and miscellaneous budget holders. •Handle All taxes issues related to mergers, acquisitions & divestment & propose cost related savings. •Liaise with tax consultant & external auditor for any tax issues. •Perform tax Activity and Entity Level Controls. •Lead and coordinate ad-hoc tax driven business initiatives

**VAT:** Identify and manage VAT risk. Act as the day-to-day contact between different departments with respect to VAT advisory matters and compliance. •Prepare, validate and submit all required VAT returns, supporting schedules and any documentation/responses as may be required by the Tax Authorities across MEA Region for all the legal entities of the Hub. •Implement VAT principles, policies, and processes to ensure completion and compilation of VAT mechanism across the hub. •Ensure compliance of VAT data collection (including the goods import data from the Customs), review, consolidation, preparation, and payment of quarterly VAT liability. •Perform monthly reconciliation of the VAT & Customs balances with the General Ledger and maintain the documentation. •Coordinate with other affiliates and the IT to setup the VAT in SAP. •Providing guidance and advice to Finance team on the booking of invoices with the appropriate VAT code.

### **Contexte et environnement**

**Internal:** Interaction with Regional Customer Success, Accounting, Tax & Treasury, Senior Accountant, Financial Controller and Other departments. **External:** Interaction with the Tax Authorities, External Tax Consultants.

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