

# United Arab Emirates Jobs Expertini®

## Team Lead - Maintenance

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Company: Precision Group, U.A.E.

Location: united arab emirates

Category: other-general

Full time | Precision Group | United Arab Emirates Posted On 02/06/2024 Job Description

Responsible for all maintenance and technical projects. The incumbent will schedule, plan, forecast, resource and manage all the technical activities aiming at assuring project accuracy and quality from conception to completion. Work closely with line manager and stakeholders to reduce the incidence of costly breakdowns, improve production facilities and develop plan to improve overall reliability and safety of plant and production processes. **FUNCTIONAL RESPONSIBILITIES**

**Maintenance Projects:**

- In consultation with the Line Manager and project stakeholders, prepare, schedule, coordinate and monitor the assigned maintenance projects.
- Mobilise manpower and resources to complete the project deliverables on time.
- Perform overall quality control of the work (budget, schedule, plans, personnel's performance) and report regularly on project status.
- Cooperate and communicate effectively with line manager and other process owners to provide assistance and technical support.
- Review maintenance project deliverables and initiate appropriate corrective actions.
- Implement and manage project changes and interventions to achieve project outputs
- Perform risk management to minimize project risks.
- Maintaining and managing stocks of supplies, parts and equipment's required for maintenance projects.
- Maintain records of maintenance and repair costs, incidents and procedures.

**General Maintenance:**

- Plan and coordinate annual and multi-year maintenance programs including advice on strategies and operational efficiencies.
- Scheduled preventive maintenance tasks have to complete for over a certain period, It benchmarks the efficacy of PM programs and indicates how well PM schedules are being adhered w.r.t. KPI
- Contribute to the development of long term strategic policies

and programs in relation to asset maintenance and management. · Assist the Line Manager for the forecasting, preparation and execution of all systems / Maintenance budgets and projections.· Supports Line manager in retaining all diagram, catalogues, maintenance instructions, etc. in respect of plant machinery / installation and act as an expert advisor for consultation on such matters. · Oversees maintenance schedules and work orders and makes tactical decisions to optimize utilization of resources in alignment with equipment availability and plant priorities, ensuring it is within the stipulated budget. · Analyze breakdowns, identify root causes and initiate preventive measures to ensure minimal loss of production time. Follow up corrective actions and implement countermeasures to minimize reoccurrence of faults. · Assist in developing, implementing, maintaining and updating the maintenance systems, policies, procedures, processes and programs and ensure they meet and match ISO and management procedures for efficient running of all company operations and facilities. · Liaise with any external / third party suppliers, service providers and customers as and when required to ensure that company's maintenance needs and systems are fully supported at all times. · Participate in team meetings to discuss about maintenance status and ongoing problems and contribute to and support continuous improvement initiatives. · Provide training, support, and technical advice to operational and technical staff.· To ensure that all facilities and equipment relating to the maintenance section are regularly maintained and held in good condition with minimum possible downtime and that all housekeeping functions are fully maintained at all times.· Direct observance of safety precautions to operating personnel and ensure that the safety and security of all personnel and facilities are kept paramount at all times; identify potential hazards and suggest safety measures in coordination with the HSE team. · Ensure compliance to Safety, Quality, Food Safety and Environment requirements as specified in the global QHSE Management System with strict adherence to ISO and local regulatory authority. · Ensure that all records and documents are up to date and have full traceability and retrieval at all times and that all processes, procedures & activities comply with ISO and management procedures. · Actively monitors industry trends, equipment and process innovations, and emerging technologies and creates initiatives to capitalize on new opportunities. To keep abreast of latest developments in the field of utility maintenance and to advise the management accordingly for implementation of the latest systems / equipment and processes. Requirements Education/ Qualifications · Graduate Engineer preferably in Mechatronics or Diploma holder Experience · If Graduate Engineer, minimum 8 years of hands-on experience in organizing predictive and preventive maintenance. · For Diploma holders,

minimum 10 years of hands-on experience in organizing predictive and preventive maintenance Functional Skills & Specific Knowledge · Hands-on in PLC trouble shooting, Electrical & electronics trouble shooting etc. · Knowledge of the occupational hazards and safety precautions for utility maintenance · Strong supervisory and leadership skills. Fully conversant with MIS systems MS Word and MS Excel.

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