

## Team Leader - Shared Services Centre

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Company: IFZA

Location: Dubai

Category: healthcare-practitioners-and-technical

### Job overview:

As a Team Lead for the Shared Service Centre (SSC), the successful candidate will be responsible for supporting the day-to-day bookkeeping and accounting of IFZA customers, managing a team of professionals, whilst complying with the organization's policies and procedures and ensuring the necessary checks and balances are performed, in order to deliver an effective and efficient end to end service for customers.

### Main responsibilities:

Leading in implementing the SSC strategy within the organization including ongoing set up, running and growth of the division

Managing relationships and providing daily partnering support to customers on their financial packages

Developing and implementing procedure documentation in line with the internal controls and promoting operational efficiency

Actively adding value by mentoring and developing the team while ensuring full compliance with all policies according to the company

Completing final reviews on all reporting information being submitted to customers and

ensuring compliance with audit level standards

Ensuring adherence to all IFRS standards and correct application by the team

Acting as a competent contact person for various inquiries relating to your area of responsibility and advising your team on the fundamentals of accounting

Proactively identifying service delivery issues and taking appropriate action

Identifying and supporting standardization and continuous improvement initiatives within the SSC

Monitoring the ongoing automated activities and ensuring continuity of daily tasks

Overseeing the final preparation of financial statements for customers monthly

Giving regular updates and performing analysis on the running of the SSC to senior management

Managing numerous projects/testing as and when required by the SSC

Assisting in and/or carrying out ad hoc tasks to fully support the business vision

## **Requirements**

Degree in Accounting or Finance

Professional accounting qualification (from a recognized accounting body) preferred

Minimum 3-5 years' accounting experience

Minimum 1-2 years' management experience desired

Should have good exposure to IFRS

Full English proficiency is required

Additional spoken languages are a plus

Highly competent in the fundamentals of accounting (IFRS knowledge is preferred)

Strong analytical skills as well as process oriented

Excellent communication skills

Prior working knowledge in ERP systems is beneficial

Proficient in the use of Microsoft Office tools such as Excel, Power Point etc

## **Benefits**

International team (over 50 nationalities)

24 annual leave days

Annual flight home

Life insurance plan

Medical insurance plan (with the option to upgrade at your own cost)

Access to exclusive Fazaa discounts (applicable in participating retail stores, food & beverage outlets, fitness clubs, cinemas, theme parks, clinics, and more)

Invitations to participate in various company functions, staff events, and department team building events

Opportunities to learn, develop and grow with the organization

Being part of a motivated team and Moving-Forward-Company-Culture

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## **Cross References and Citations:**

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