

Transguard Group Careers | Operations Manager Jobs in Dubai

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Company: Transguard Group

Location: Dubai

Category: other-general

Job Responsibilities

Review the scope in detail & highlight any issues.

Review of service agreements, contracts and negotiation of the same with vendors (through Legal)

Lead mobilization meetings with internal and external agencies.

Manage mobilization project plans, risk and issue logs, actions log, project meetings, and produce regular progress reports.

Manage, coordinate and lead mobilization project, client and end user communications.

Effectively project manage mobilization projects to meet agreed objectives, milestones and timeframes.

Job Requirements

Degree or Honors

More than 5 years of experience in FM – Soft Services

Well versed with standard Cleaning Principles

MS Office Suite

Computer Literacy

Customer Service Orientation

Leadership skills

Conflict Resolution

Critical Thinking

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