

## Trials Prototype Workshop Coordinator

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Company: GULFWEB

Location: Abu Dhabi

Category: other-general

Responsibilities:• Track all T&P project costing for projects, TR's and PWR's on a weekly basis (Labour and Material)• Manage consumable lists for workshop and trials• Arrange monthly consumable stock takes• Order consumables monthly to maintain minimum levels• Assist T&P personnel with orders and proposals for repair and maintenance of T&P equipment• Generate eRequester PR's for T&P equipment and projects• Track T&P eRequester PR's / PO's• Perform test track administration tasks as per Test track Operation Procedure• Maintain the list of tie-down and lifting equipment

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