

United Arab Emirates Jobs Expertini®

Butler Valet

Company: Marriott

Location: Dubai

Category: other-general

****Job Number**** 24040473 ****Job Category**** Rooms & Guest Services Operations****Location****
The St. Regis Dubai The Palm, Palm Jumeirah, P.O. Box 53809, Dubai, United Arab
Emirates, United Arab Emirates ****Schedule**** Full-Time****Located Remotely?****N ****Relocation?**
**** N **Position Type**** Non-Management****POSITION SUMMARY**** Provide personalized service
and attention to fulfilling all guest needs including but not limited to: delivering coffee and
tea upon request, preparing notes of new arrivals to prepare and communicate the important
preferences to the entire hotel operation, coordinating with the front desk to prepare the
VIP rooms, checking the room key and briefly double checking if every detail is up to the
guest expectation and request, coordinate with front desk to escort early arrivals, be present
upon the guests check in to anticipate the guests needs, complete the butler flags which were
put into local systems by the reservation, sales and other departments, and send pre-arrival
emails. Coordinate with the front desk to escort the VIP to their rooms, work closely with the
Guest Services and Engineering departments on requests, pick up laundry request from
guests, follow up on laundry delivery and return laundry to the guest promptly. Report
accidents, injuries, and unsafe work conditions to manager. Follow all company policies and
procedures, ensure uniform and personal appearance are clean and professional, maintain
confidentiality of proprietary information, and protect company assets. Welcome and
acknowledge all guests according to company standards, anticipate and address guests'
service needs, assist individuals with disabilities, and thank guests with genuine
appreciation. Speak with others using clear and professional language, prepare and
review written documents accurately and completely, and answer telephones using
appropriate etiquette. Develop and maintain positive working relationships with others, and
support team to reach common goals. Comply with quality assurance expectations and
standards. Move, lift, carry, push, pull, and place objects weighing less than or equal to 25

pounds without assistance; and stand, sit, or walk for an extended period of time or for an entire work shift. Perform other reasonable job duties as requested by Supervisors.PREFERRED QUALIFICATIONSEducation: High school diploma or G.E.D. equivalent.Related Work Experience: No related work experience. Supervisory Experience: No supervisory experience. License or Certification: None _Marriott International is an equal opportunity employer. We believe in hiring a diverse workforce and sustaining an inclusive, people-first culture. We are committed to non-discrimination on any protected basis, such as disability and veteran status, or any other basis covered under applicable law._ Combining timeless glamour with a vanguard spirit, St. Regis Hotels & Resorts is committed to delivering exquisite experiences at more than 50 luxury hotels and resorts in the best addresses around the world. Beginning with the debut of The St. Regis hotel in New York by John Jacob Astor IV at the dawn of the twentieth century, the brand has remained committed to an uncompromising level of bespoke and anticipatory service for all of its guests, delivered flawlessly by a team of gracious hosts that combine classic sophistication and modern sensibility, as well as our signature Butler Service. We invite you to explore careers at St. Regis. In joining St. Regis, you join a portfolio of brands with Marriott International. ****Be**** where you can do your best work, ****begin**** your purpose,****belong**** to an amazing global team, and ****become**** the best version of you.

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